



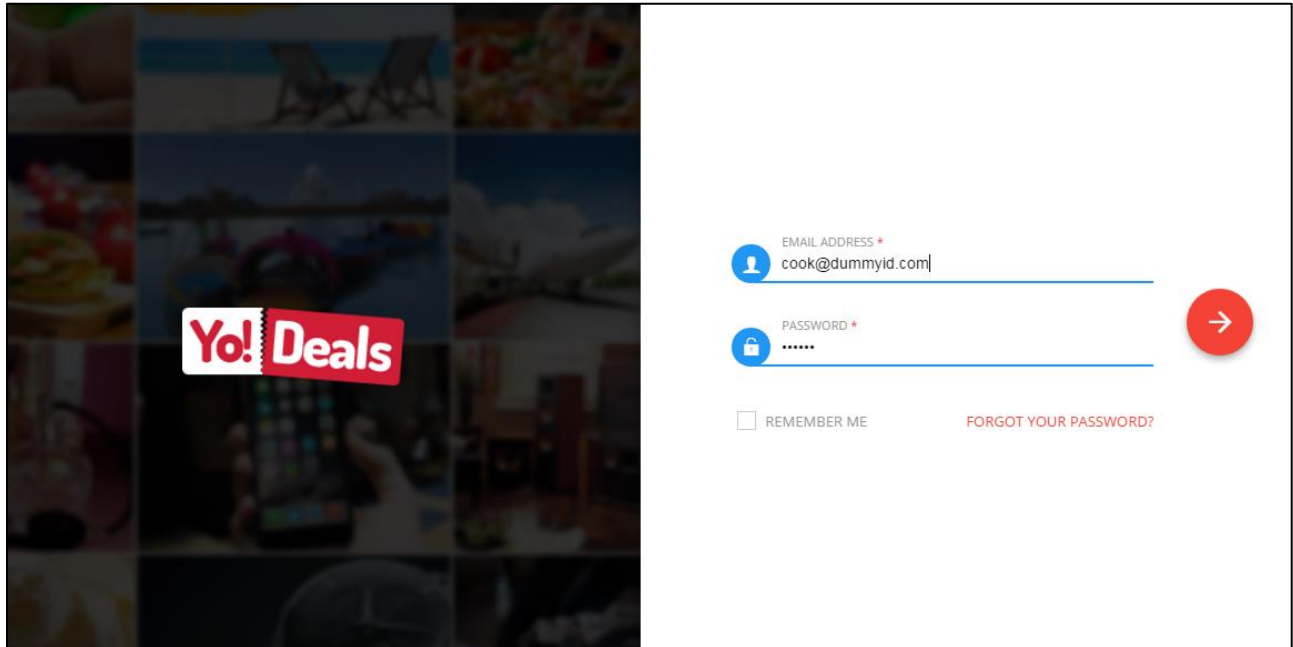
YoDeals Merchant Manual V3

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Merchant Account Area Interface

Visit Merchant login area: <http://demo-v2.yo-deals.com/merchant/login.php>

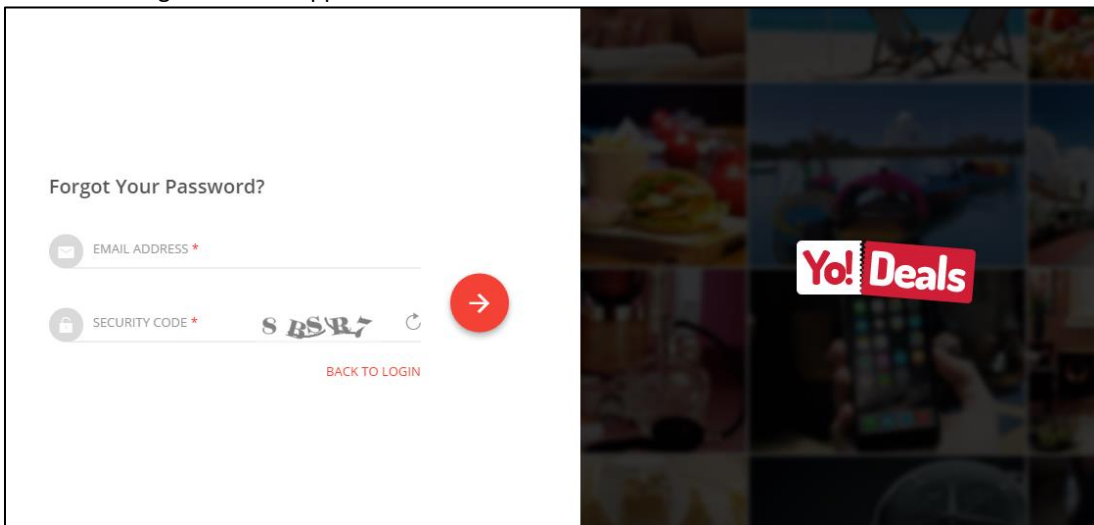


Enter the login details:

Username: merchant@dummyid.com

Password: 123456

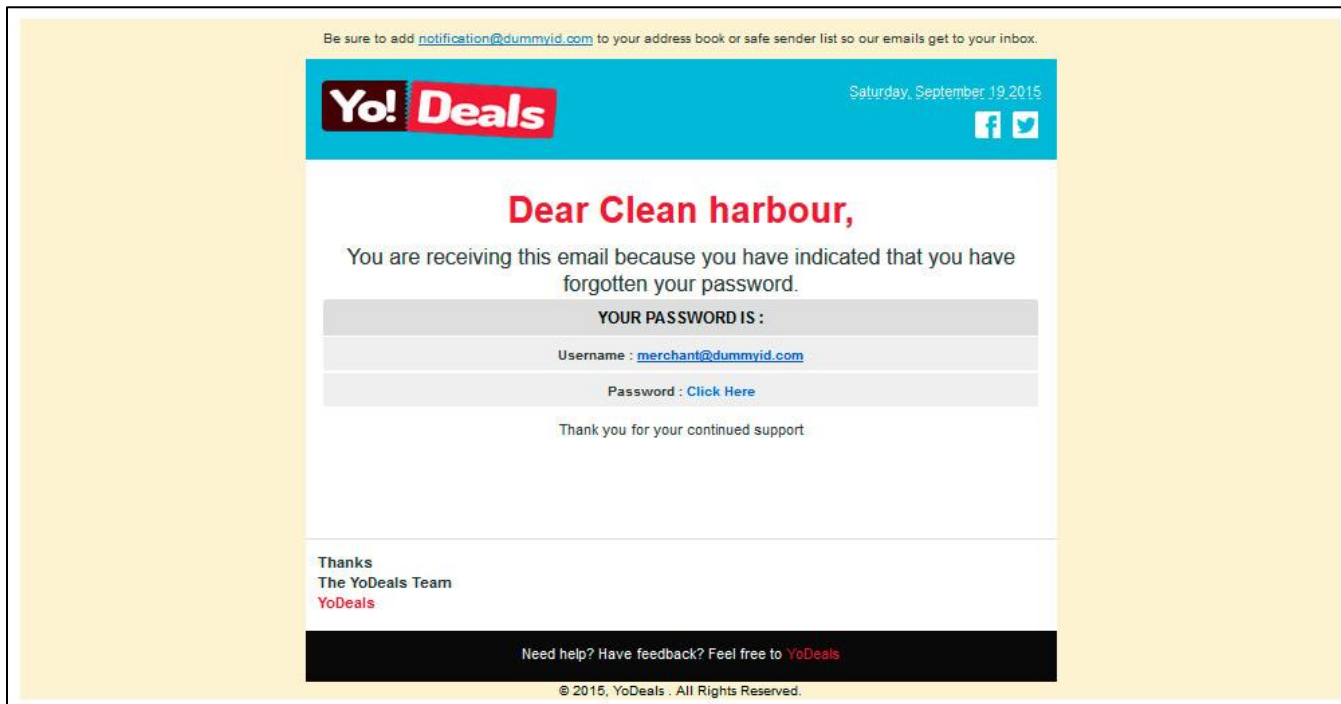
Forgot your password: In case merchant forgot his/her password, merchant simply clicks on forgot your password. On pressing forgot your password following screen will appear:



Merchant have to enter Email address and security code shown in the image and by clicking submit, an email notification will come to the entered email address.

If the Security code image is not understandable, merchant can refresh the image by clicking on small circle (Below the image).

After submit the **email address** and **security code**, merchant will receive password reset link at his/her email id. Please see below screenshot:



Pressing **Click here** merchant will redirect to reset password section, where merchant can update his/her password and can login again.

After login into the Merchant account, following screen will appear:

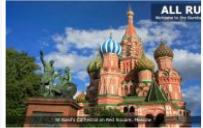



☰ **CookEssentials**
🌐 🔌

MY ACCOUNT
DEALS/PRODUCTS
TRANSACTION HISTORY
REPORT
CHARITY
REQUEST TO ADD CITY
MESSAGES
INTEGRATION WITH FACEBOOK BUSINESS PAGE
TRAINING

🏠 / Deals/Products

Deals/Products

Deals/Products 🔍

 <p style="font-size: 0.8em;">Click to Enlarge</p> <p>★★★★★</p>	<p>English: Tour of United Kingdom with Airfare from Great Value Vacations - England, Scotland, and Wales</p> <p>Spanish:</p> <p>England, Scotland, and Wales</p> <p>Company: Cook Essentials</p> <p>City: All Cities</p> <p>Deal start on: 22-09-2015 05:14</p> <p>Deal ends on: 20-02-2016 00:00</p> <p>Tipping point: 1</p>	<p style="text-align: right; font-size: 0.8em;">Preview</p> <p>PRICING</p> <p>SALES (2/\$8,752.00)</p> <p>CHARITY (\$0.00)</p> <p>VOUCHERS</p> <p>REVIEWS (0)</p> <p>DEAL WISE TRANSACTION</p>
 <p style="font-size: 0.8em;">Click to Enlarge</p> <p>★★★★★</p>	<p>English: Hair Services at Civello (Up to 52% Off)</p> <p>Spanish:</p> <p>Hair Services at Civello</p> <p>Company: Cook Essentials</p> <p>City: All Cities</p> <p>Deal start on: 22-09-2015 02:12</p> <p>Deal ends on: 20-02-2016 00:00</p> <p>Tipping point: 1</p>	<p style="text-align: right; font-size: 0.8em;">Preview</p> <p>PRICING</p> <p>SALES (1/\$211.00)</p> <p>CHARITY (\$0.00)</p> <p>VOUCHERS</p> <p>REVIEWS (1)</p> <p>DEAL WISE TRANSACTION</p>
 <p style="font-size: 0.8em;">Click to Enlarge</p> <p>★★★★★</p>	<p>English: Mar Vista Grande - North Myrtle Beach, SC</p> <p>Spanish:</p> <p>North Myrtle Beach, SC</p> <p>Company: Cook Essentials</p> <p>City: Miami</p> <p>Deal start on: 17-09-2015 03:48</p> <p>Deal ends on: 20-02-2016 00:00</p> <p>Tipping point: 5</p>	<p style="text-align: right; font-size: 0.8em;">Preview</p> <p>PRICING</p> <p>SALES (3/\$6,144.00)</p> <p>CHARITY (\$0.00)</p> <p>VOUCHERS</p> <p>REVIEWS (0)</p> <p>DEAL WISE TRANSACTION</p>
 <p style="font-size: 0.8em;">Click to Enlarge</p> <p>★★★★★</p>	<p>English: Booking Request</p> <p>Spanish:</p> <p>Booking Request</p> <p>Company: Cook Essentials</p> <p>City: All Cities</p> <p>Deal start on: 05-09-2015 01:25</p> <p>Deal ends on: 20-02-2016 00:00</p> <p>Tipping point: 0</p>	<p style="text-align: right; font-size: 0.8em;">Preview</p> <p>PRICING</p> <p>SALES (0/\$0.00)</p> <p>CHARITY (\$0.00)</p> <p>VOUCHERS</p> <p>REVIEWS (0)</p> <p>DEAL WISE TRANSACTION</p>

On this page, Merchant can view following information about each deal:

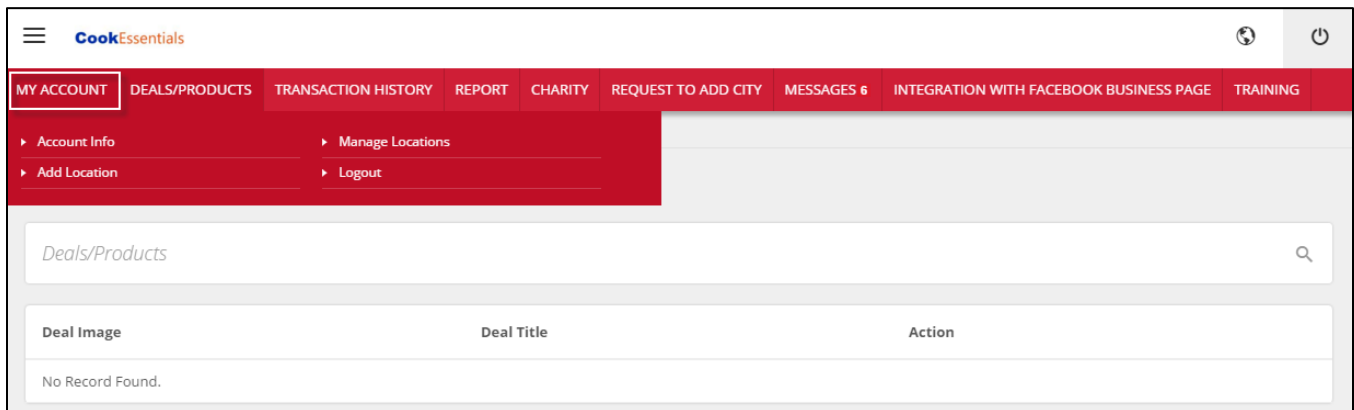
- Deal Title – Title of each deal
- Deal Company – Name of company (Will be name of the merchant logged in)
- Deal Cities – Name of cities in which a deal is available
- Deal Start On – Deal start on date
- Deal Ends On – Deal Ends on date
- Sales – Total sales of a deal
- Charity – Total Amount of charity earned through this deal.
- Vouchers
- Reviews – Total number of reviews given on each deal.

My Account

On hovering on **My Account** link following navigation will open:

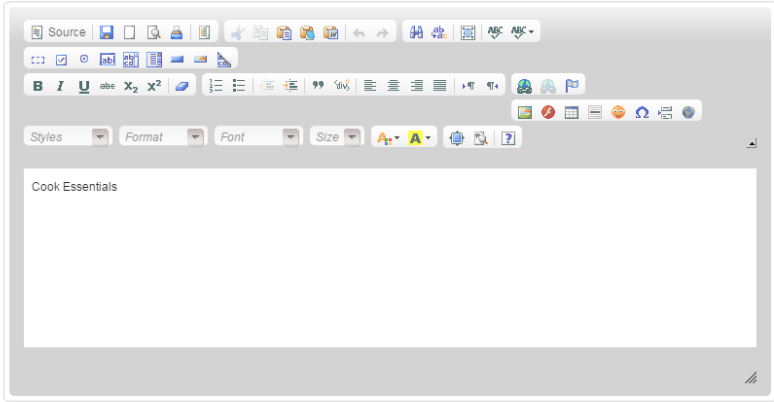
- Account Info
- Add Location
- Manage Locations
- Logout


Please see below screenshot:



Account Info: On clicking account info tab following screen will appear:

My Account

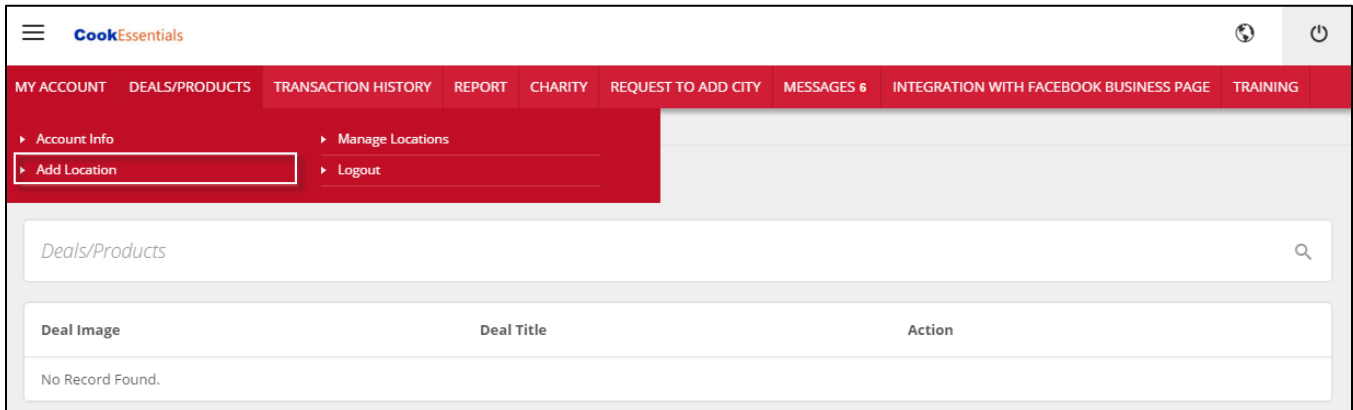
Company Name	<input type="text" value="Cook Essentials"/> *
Email Address	<input type="text" value="cook@dummyid.com"/>
Password	<input type="password"/>
Confirm Password	<input type="password"/>
Phone	<input type="text" value="9012121112"/> *
Country	<input type="text" value="United States"/> *
State	<input type="text" value="New Jersey"/> *
City	<input type="text" value="passaic"/> *
Address Line 1	<input type="text" value="passaic"/>
Address Line 2	<input type="text" value="passaic"/>
Address Line 3	<input type="text" value="passaic"/>
Zip Code	<input type="text" value="160062"/> *
Url	<input type="text" value="fabit.com"/>
Enable company profile	<input type="text" value="Yes"/>
Tin *	<input type="text" value="1234562"/>
Company Description	<div></div>
Paypal Account	<input type="text"/>
Google Map Code	<input type="text"/>
Company logo	<input type="text" value="Choose file No file chosen"/>



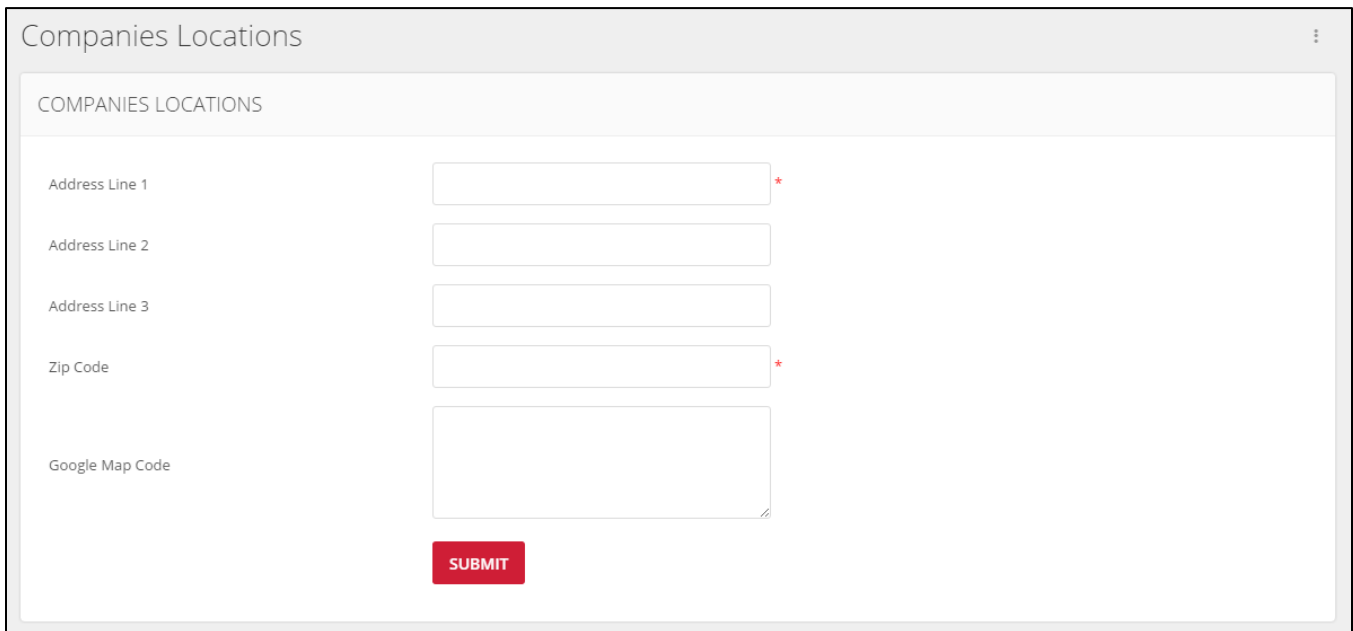
Merchant can update his/her personal information like Company name, Email address, Password, Phone, Address, Company profile and Company logo from here. Merchant have to simply click on the submit button after manage his/her account.

Add Location:

Merchant can select Add locations link under the My Account menu link. Please see below screenshot:



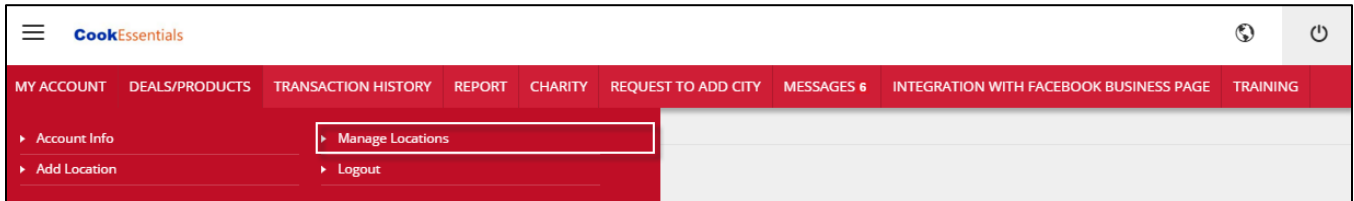
On click of **Add location**, Merchant will be redirected to the add locations page. Please see below screenshot:

A screenshot of the 'Companies Locations' form. The form is titled 'Companies Locations' and has a subtitle 'COMPANIES LOCATIONS'. It contains five input fields: 'Address Line 1', 'Address Line 2', 'Address Line 3', 'Zip Code', and 'Google Map Code'. The 'Address Line 1' and 'Zip Code' fields have a red asterisk (*) next to them, indicating they are required. Below the input fields is a red 'SUBMIT' button.

Merchant can add another location for his/her company from here. By filling the necessary information and clicking submit, it provides option to merchant to establish his same business in another location.

Manage Locations:

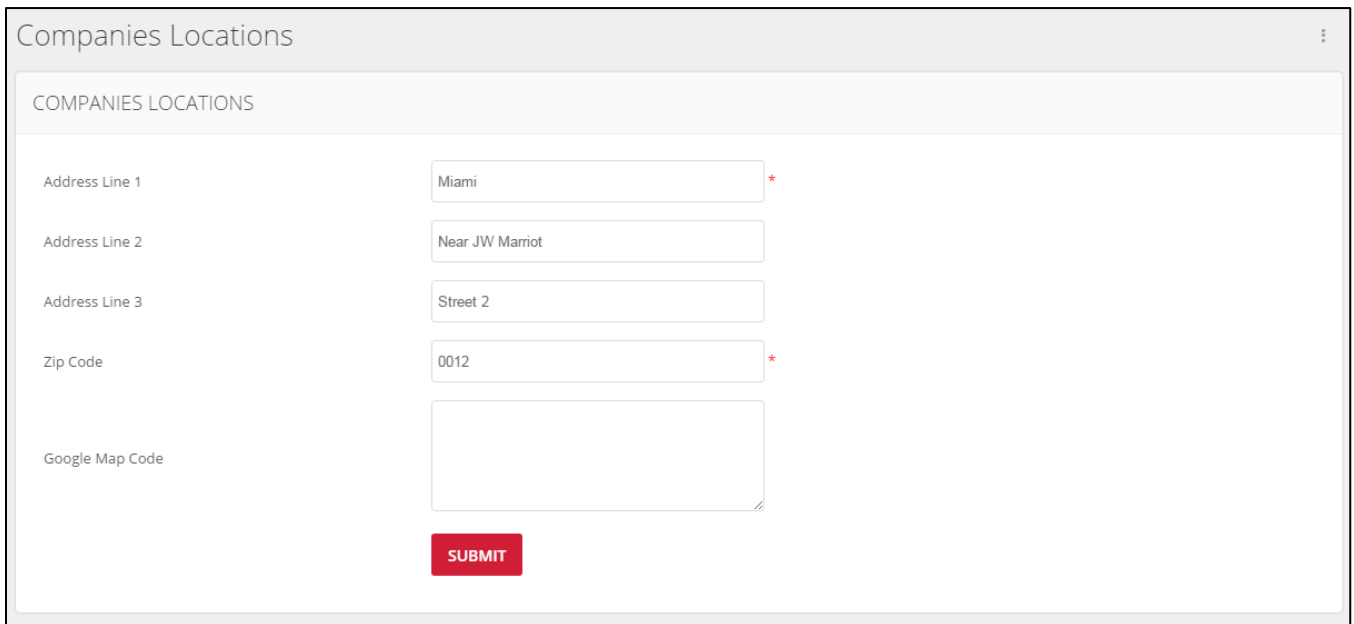
Merchant can select manage locations link under the Deals/Products. Please see below screenshot:



On click of **Manage Locations** link, Admin will be redirected to the locations listing page. Please see below screenshot:



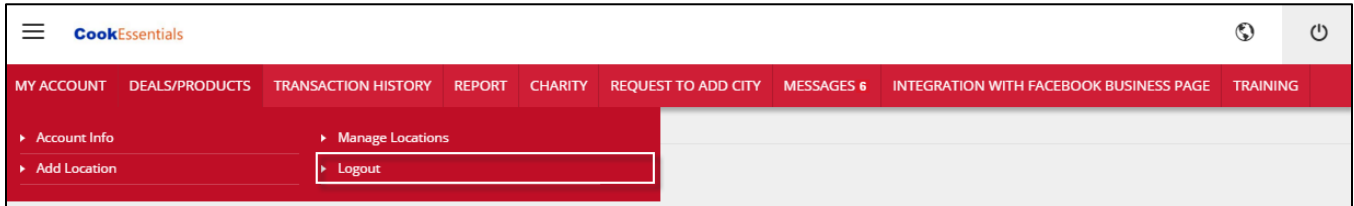
On click of **EDIT** button, Merchant can edit any existing location. Please see below screenshot:



On clicking of **ADD NEW** link, Merchant can add a new address for his/her company. Please see below screenshot

Merchant have to fill the details and can setup a new address for the company. Fields marked as asterisk (*) are mandatory. Merchant cannot leave them blank.

On clicking logout, merchant ends his/her session from the server and then will be redirected to merchant login screen.

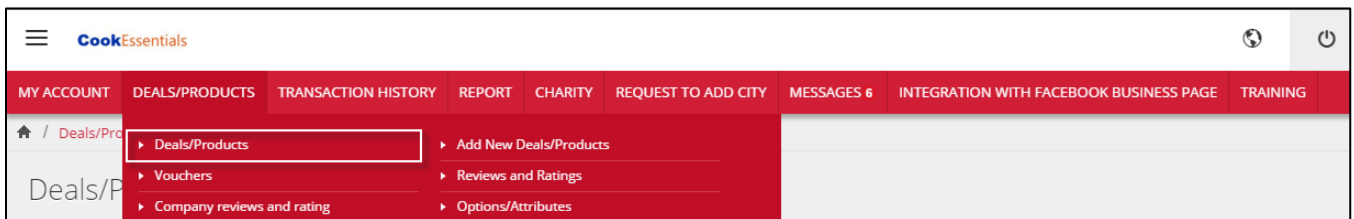


DEALS/PRODUCTS

On hovering **DEALS/PRODUCTS** following navigation links will appear:

- Deals/Products
- Vouchers
- Company reviews and ratings
- Add New Deals/Products
- Reviews and Ratings
- Options/Attributes

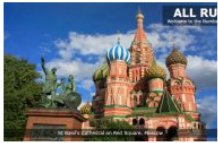


Please see below screenshot:



On clicking of **Deals/Products** link, Merchant can see the following screen which contains all the information about the deals which are managed by a merchant:

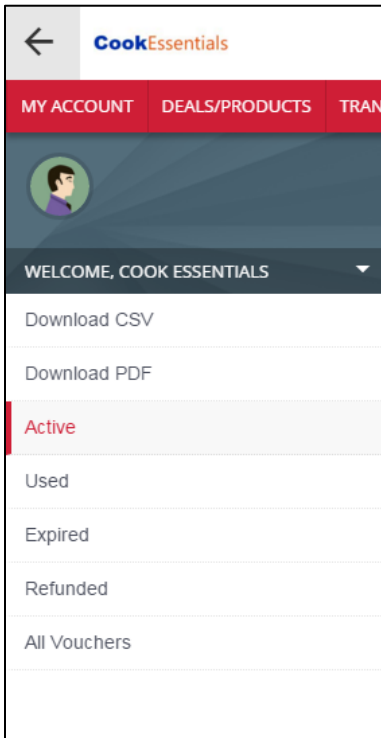
Deals/Products

Deals/Products
🔍

 <p style="text-align: center; font-size: small;">Click to Enlarge</p> <p style="text-align: center;">★★★★★</p>	<p>English: Tour of United Kingdom with Airfare from Great Value Vacations - England, Scotland, and Wales Spanish:</p> <p>England, Scotland, and Wales</p> <p>Company: Cook Essentials</p> <p>City: All Cities</p> <p>Deal start on: 22-09-2015 05:14</p> <p>Deal ends on: 05-02-2016 00:00</p> <p>Tipping point: 1</p>	<div style="text-align: right; font-size: x-small; border: 1px solid #ccc; padding: 2px;">Preview</div> <p>PRICING</p> <p>SALES (2/\$8,752.00)</p> <p>CHARITY (\$0.00)</p> <p>VOUCHERS</p> <p>REVIEWS (0)</p> <p>DEAL WISE TRANSACTION</p>
 <p style="text-align: center; font-size: small;">Click to Enlarge</p> <p style="text-align: center;">★★★★★</p>	<p>English: Hair Services at Civallo (Up to 52% Off) Spanish:</p> <p>Hair Services at Civallo</p> <p>Company: Cook Essentials</p> <p>City: All Cities</p> <p>Deal start on: 22-09-2015 02:12</p> <p>Deal ends on: 05-02-2016 00:00</p> <p>Tipping point: 1</p>	<div style="text-align: right; font-size: x-small; border: 1px solid #ccc; padding: 2px;">Preview</div> <p>PRICING</p> <p>SALES (1/\$211.00)</p> <p>CHARITY (\$0.00)</p> <p>VOUCHERS</p> <p>REVIEWS (1)</p> <p>DEAL WISE TRANSACTION</p>
 <p style="text-align: center; font-size: small;">Click to Enlarge</p> <p style="text-align: center;">★★★★★</p>	<p>English: Mar Vista Grande - North Myrtle Beach, SC Spanish:</p> <p>North Myrtle Beach, SC</p> <p>Company: Cook Essentials</p> <p>City: Miami</p> <p>Deal start on: 17-09-2015 03:48</p> <p>Deal ends on: 05-02-2016 00:00</p> <p>Tipping point: 5</p>	<div style="text-align: right; font-size: x-small; border: 1px solid #ccc; padding: 2px;">Preview</div> <p>PRICING</p> <p>SALES (3/\$6,144.00)</p> <p>CHARITY (\$0.00)</p> <p>VOUCHERS</p> <p>REVIEWS (0)</p> <p>DEAL WISE TRANSACTION</p>

Merchant can obtain all information about the current status of his/her deals. There is a paging of all deals on the right top, from where merchant can view his/her deals.

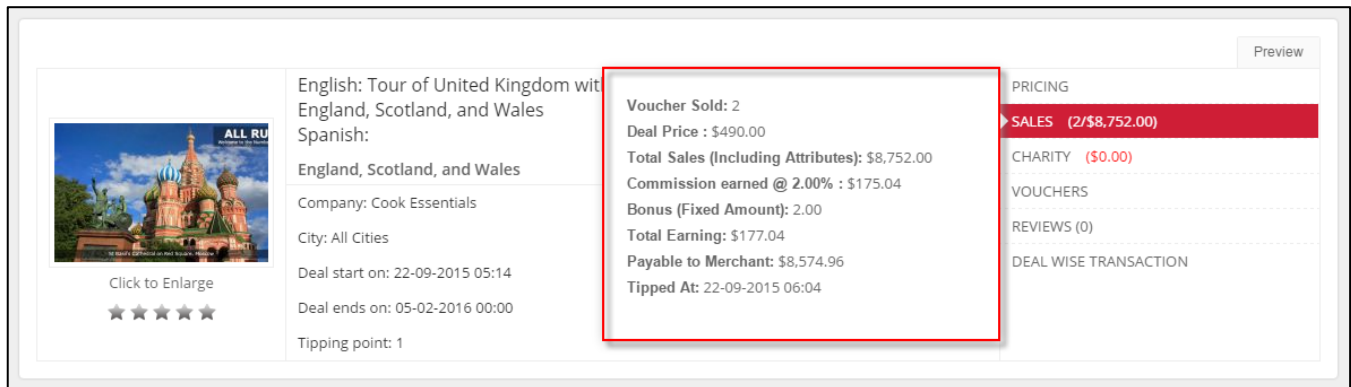
On click of  icon, Merchant can select Active deals link. Please see below screenshot:



On clicking of **Active Deals** link, system will show all the deals which are currently active in the account of merchant. On this page, merchant can view the following info about an each deal:

- Deal Title
- City
- Deal Starts on
- Deal Ends on
- Tipping Point

Merchant can view all the statistics related to a particular deal as follows:

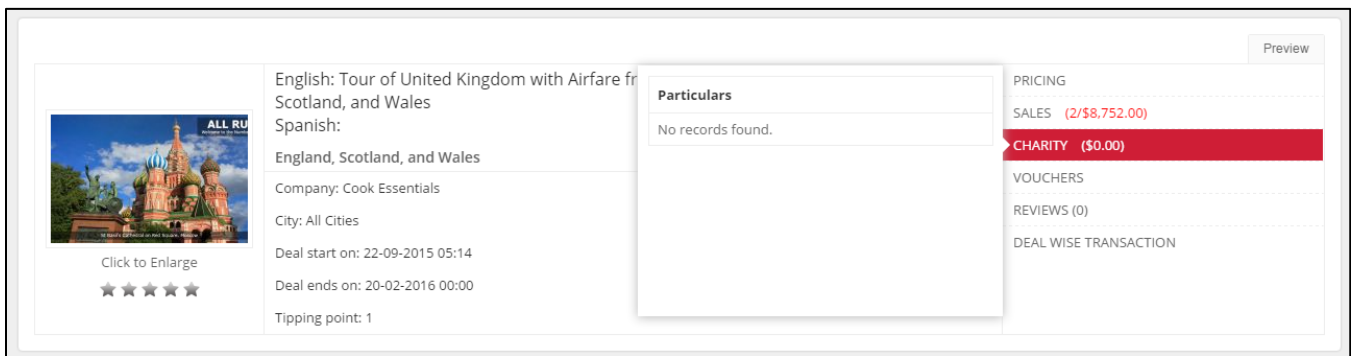


This Screenshot is showing the statistics related to sales of a particular deal. It is showing the following information about the sales:

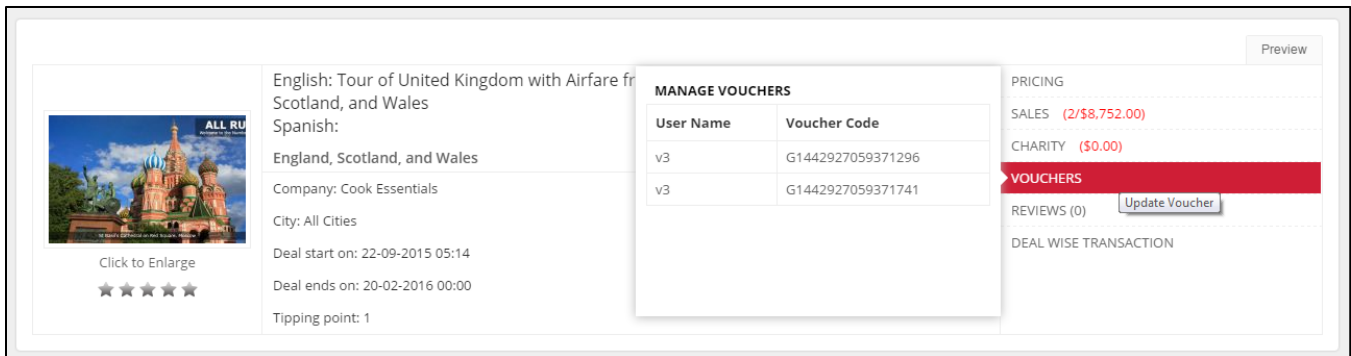
- Vouchers sold
- Deal Price
- Total Sales
- Commission earned by admin
- Bonus earned by Admin,
- Total earning of Admin
- Amount Payable to Merchant
- Tipped At:

Similarly on clicking the following tabs:

Charity - Amount given to charity organization from this deal (If charity is added).



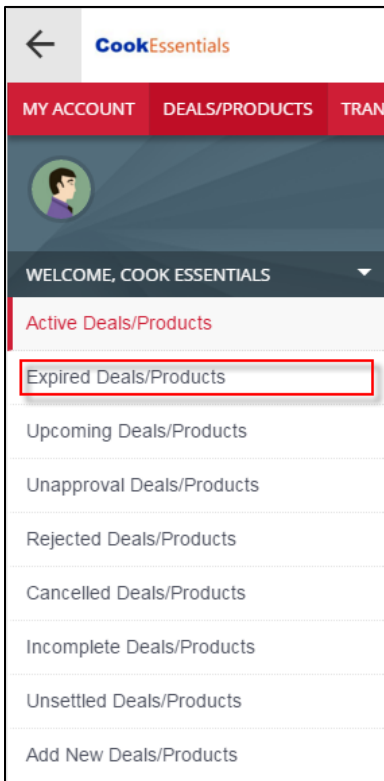
Vouchers - Showing the listing of members who bought a deal with all information and Voucher code.



Reviews - Read the reviews given on the particular deal.

Expired Deals

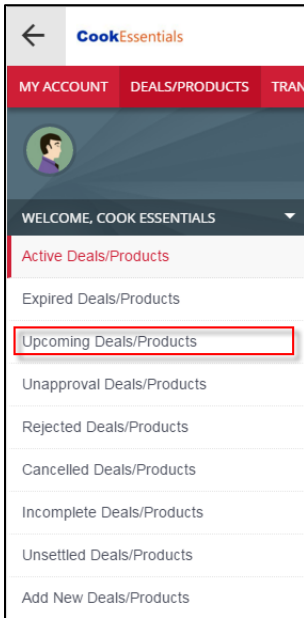
Merchant can select expired Deals link. Please see below screenshot:



On clicking expired deals system will show all the expired deals in various cities which are related to merchant. Merchant can view all the information about expired deals from here.

Upcoming Deals

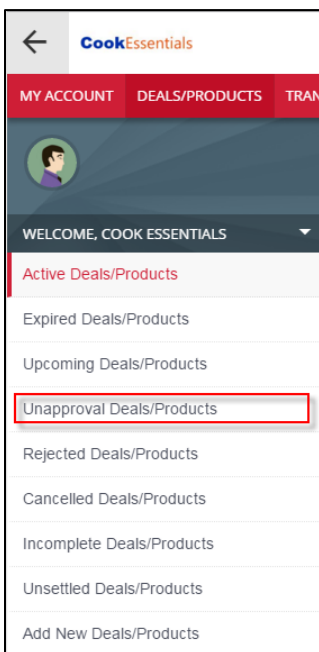
Merchant can select **Upcoming Deals/Products** link below the **Expired Deals/Products**. Please see below screenshot:



Merchant can view all the deals from his/her account which are upcoming in the different cities from here. Merchant can obtain all the information about these deals by selecting the different options on this page.

Unapproved Deals

Merchant can select **Unapproved Deals/Products** link below the **Upcoming Deals/Products**. Please see below screenshot:

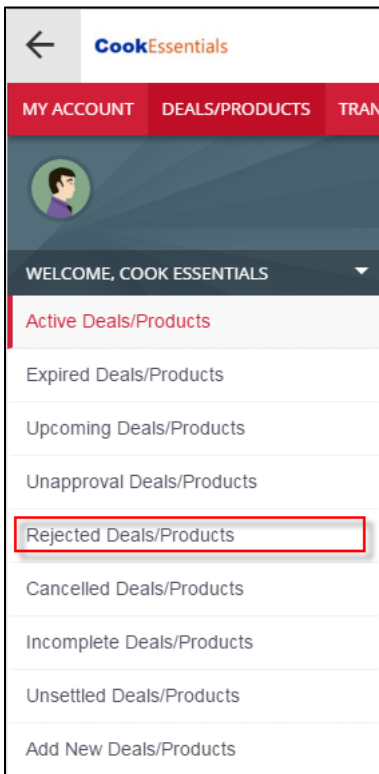


Merchant can view all the deals which are unapproved by the admin so far. If these deals are mark approved by the manager, then the deals will show in active deals or upcoming deals depending on their start date.

Note: Merchant can also edit these deals and update the information of these deals, but once these deals are approved then merchant can't update these deals.

Rejected Deals

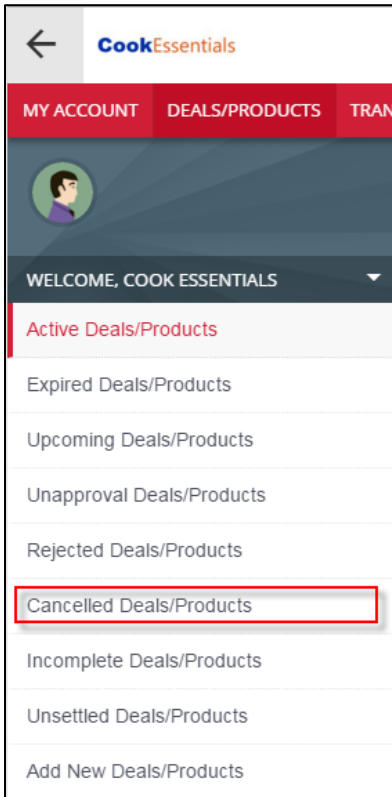
Merchant can select **Rejected Deals/Products** link below the **Unapproved Deals/Products**. Please see below screenshot:



Rejected deals are the deals which are rejected by the admin for any reason. Merchant can view all the information about the rejected deals from here.

Cancelled Deals

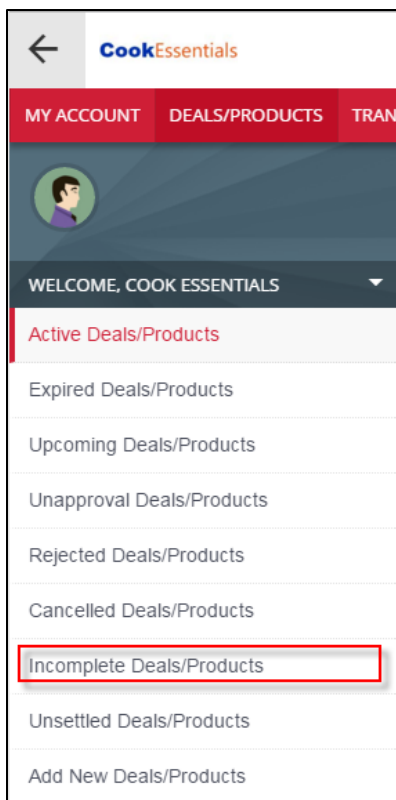
Merchant can select **Cancelled Deals/Products** link below the **Rejected Deals/Products**. Please see below screenshot:



Merchant can view all the deals cancelled by admin, and these deals come under the Cancelled deals tab in the merchant account. The amounts of cancelled deals are refund to the users who purchased the vouchers of the deals. Sales are mentioned as **\$0** as the amount is refunded.

Incomplete deals

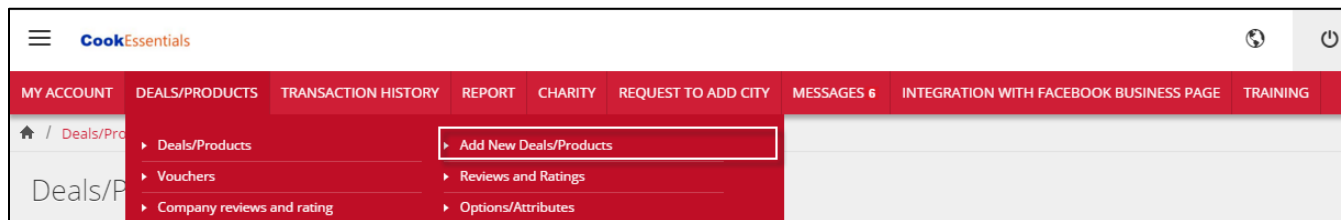
Merchant can select the **Incomplete Deals/Products** link below the **Cancelled Deals/Products**. Please see below screenshot:



Incomplete deals show the listing of incomplete deals whose information is not completed and so these deals are not showing up in active deals. Merchant can edit these deals so that can update the information about the deals.

Add New Deal/Product:

Merchant can select **Add New Deal/Products** link under the Deals/Products menu item. Please see below screenshot:



On clicking of Add New Deal/Product, Merchant can add a new deal from this tab. He/she have to fill all the proper information about the deal. Screenshot will be shown in next point. Merchant have to enter all the information that is required during various steps in adding a deal.

There are following steps to add new deal:

- First Step
- Location
- Voucher Settings
- Categories
- SEO
- Charity & Commission
- Display Settings

First step:

Under this step merchant has to add the title, subtitle and all the information which is mentioned in the form. The fields marked as asterisk cannot be left as blank.


The screenshot shows a web form titled "Deals" with a navigation bar at the top containing tabs: "First Step", "Location", "Voucher Settings", "Categories", "SEO", "Charity & Commission", and "Display Settings". The form fields are as follows:

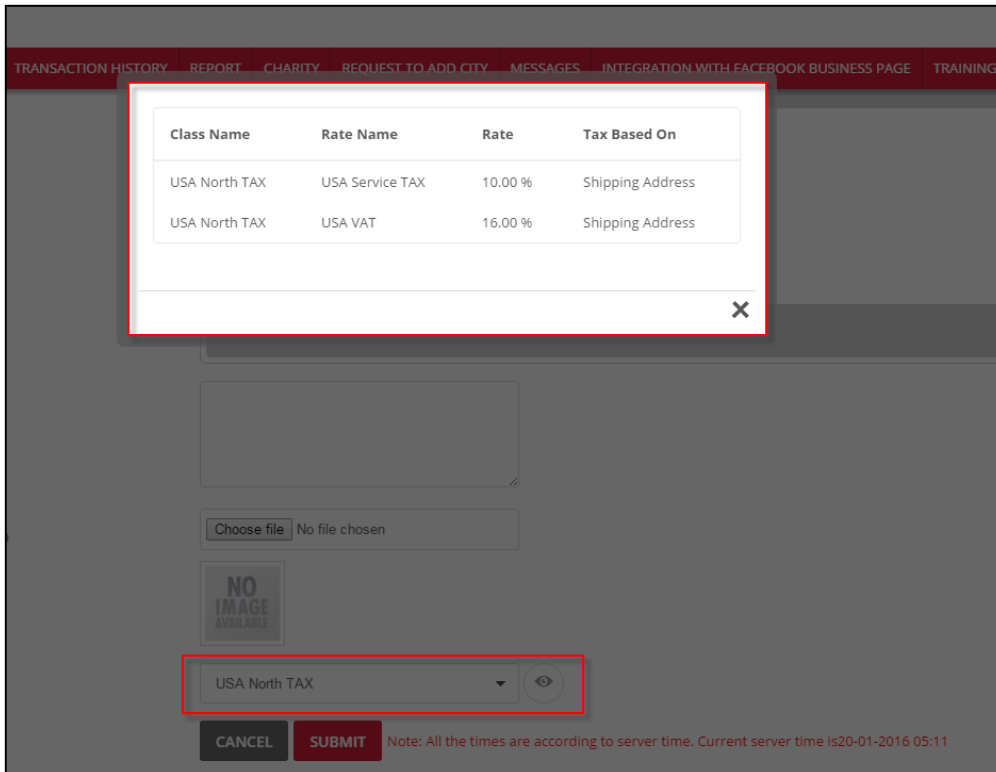
- Name: Text input field with a red asterisk.
- Deal Sub-title: Text input field with a red asterisk.
- Deal Type: Dropdown menu with "Deal" selected.
- Select Sub Option: Dropdown menu with "Normal Deal" selected.
- Deal has Subdeal: A small square icon.
- Deal starts on: Text input field with "27-11-2015 01:09" and a red asterisk.
- Deal ends on: Text input field with "07-12-2015" and a red asterisk.
- Original Price: Text input field with a red asterisk.
- Discount: Text input field with a dropdown menu set to "Fixed Amount" and a red asterisk.
- Bonus (Fixed Amount): Text input field with a red asterisk.
- Commission (%): Text input field with a red asterisk.
- The Fine Print: Rich text editor with a toolbar and a text area containing "body p".
- Description: Rich text editor with a toolbar and a text area containing "body p".
- Highlights: Text input field.
- Redeeming instructions: Rich text editor with a toolbar and a text area containing "body p".
- Private Notes: Text input field.
- Deal image: "Choose file" button, "No file chosen" text, and a "NO IMAGE AVAILABLE" placeholder.
- Tax Class: Dropdown menu with "Select" and a red asterisk.

At the bottom, there are "CANCEL" and "SUBMIT" buttons. A note states: "Note: All the times are according to server time. Current server time is 27-11-2015 01:09".

Following are list of fields available under First step:

- Deal Name
- Deal Sub title
- Deal Type – Deal or Product
- Select Sub Option – Normal Deal, Booking Request or Online Booking
- Deal has Sub Deal – For add sub deals under a deal, Merchant has to check this option.
- Deal Starts on
- Deal Ends on
- Original Price
- Discount
- Fine Print
- Description
- Highlights
- Redeeming Instructions
- Private notes
- Deal Image
- Tax Class

On click of  icon next to this field, Merchant can view tax rates under a selected tax class. Please see screenshot below:



Class Name	Rate Name	Rate	Tax Based On
USA North TAX	USA Service TAX	10.00 %	Shipping Address
USA North TAX	USA VAT	16.00 %	Shipping Address

Note: Only Admin can add Tax class in admin area

After all information is entered, click submit button, if any error occurs system will show that one in red message, on successfully updating, system will show message in green.

Second Step – Location:

In the location step merchant have to select the city from dropdown in which he/she wants to add a deal.

Merchant have to select at least one address in case of multiple addresses. Merchant can also select multiple addresses so that deal will be available on the selected addresses.

Capacity shows the number of vouchers which are available for purchase in the corresponding address. Screenshot is as follows:

The screenshot shows a web form titled "Deals" with several tabs: "First Step" (checked), "Location" (checked), "Voucher Settings" (checked), "Categories" (checked), "SEO" (checked), "Charity & Commission" (checked), and "Display Settings" (checked). The "Location" tab is active. It contains two dropdown menus: "City" (set to "All Cities") and "Company" (set to "Cook Essentials"). Below these is a red-bordered box containing a table of addresses. Each address has a checkbox and a "Capacity" input field. The addresses listed are:

Address	Capacity
Phase 9 Near Philips factory indutrail area near PCL chownk in phase8 Mohali 160062	0
Sec 34 chandigarh 12345	0
Miami Near JW Marriot Street 2 0012	0

Below the table is a red "UPDATE" button.

Under the location tab merchant can select deal location and total number of coupons for a deal.

Note: Merchant can manage his/her location under My Account section

Click on update and we are in the next step of adding a new deal.

Third Step - Voucher Settings:

Under the voucher settings merchant will see the following Screen:

The screenshot shows the 'Deals' settings page. At the top, there is a progress bar with the following steps: First Step (checked), Location (checked), Voucher Settings (checked), Categories (checked), SEO (checked), Charity & Commission (checked), and Display Settings (checked). Below the progress bar, there are four input fields:

- Voucher Valid From: 27-11-2015 14:43
- Voucher Valid Till: 31-12-2015 14:43
- Minimum Coupons Sold (To Tip The Deal) *: 0
- Maximum Buy Quantity (Each User) *: 0

The last two fields are highlighted with red boxes. At the bottom center, there is a red 'UPDATE' button.

Merchant have to select a date for validity of voucher by clicking the calendar icon. It is the time given to the real user to redeem his/her voucher and enjoys the deal.

Minimum coupons sold to tip the deal: Tipping point is the point which means minimum coupons purchased to redeem a particular deal. If the deal is not reached to its tipping point and ends, then it cannot be redeem and it is in hands of manager to refund the amount of the deal.

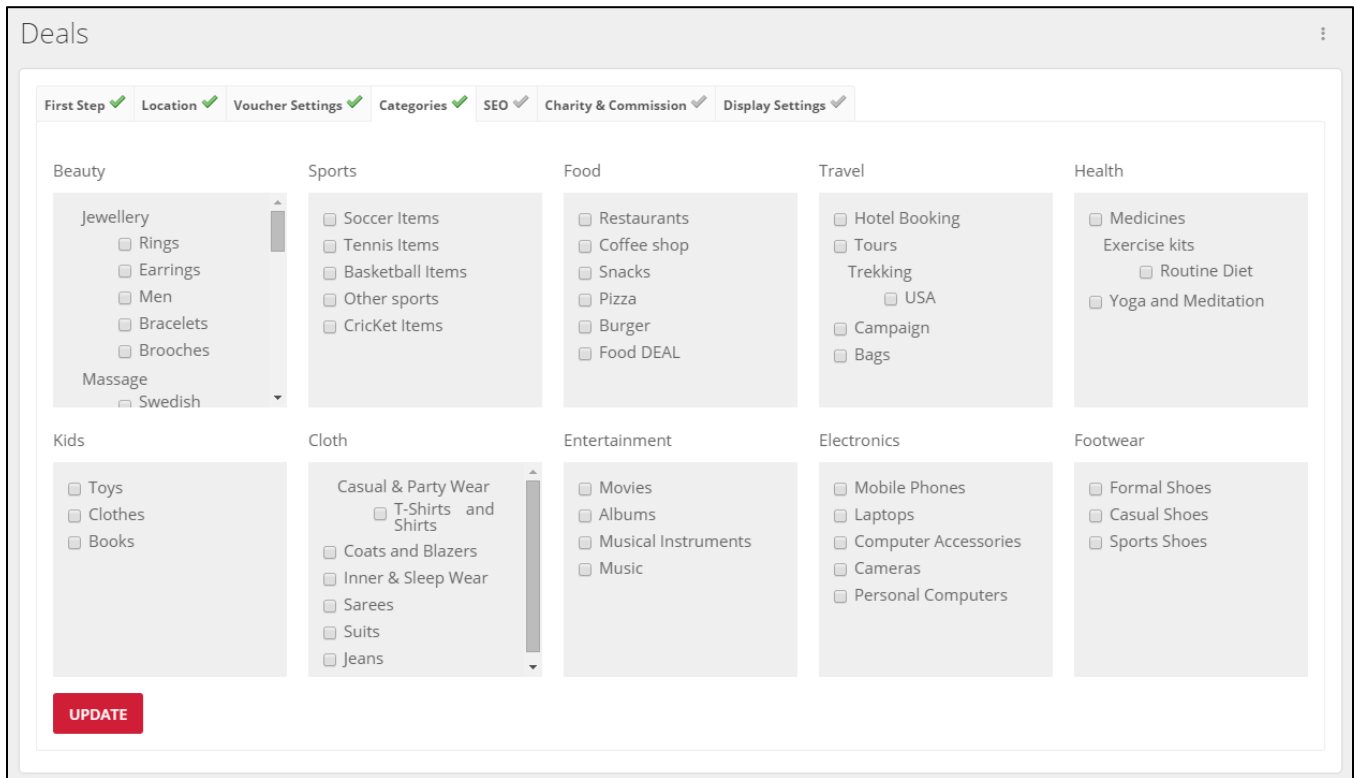
Maximum buy Quantity each user: It shows the maximum number of vouchers one user can purchase for e.g. if this number is 5 then user cannot purchase more than 5 vouchers no matter on how many locations deal is running on.

Maximum buy quantity for each user: Should not be Exceeded the total capacity. If any error is occurred during this step, system will show the error message accordingly.

Click on update and we are in the categories step.

Fourth Step – Categories:

Under the categories tab merchant can select categories for a deal. Please see below screenshot:



Under this step merchant have to select the categories in which he/she wants to display a deal in the front end. One category is mandatory to select from these categories, otherwise system will show the error message “Please select at least one category”.

Merchant can select the multiple categories from here and so that it will see on the different categories in the front end.

Click on update button and see the next step.

Fifth Step - SEO (Search Engine Optimization):

Under the SEO tab, Merchant can define Meta tags for a deal. Please see below screenshot:

The screenshot shows the 'Deals' management interface. At the top, there is a navigation bar with tabs: 'First Step' (checked), 'Location' (checked), 'Voucher Settings' (checked), 'Categories' (checked), 'SEO' (checked), 'Charity & Commission' (unchecked), and 'Display Settings' (unchecked). The 'SEO' tab is selected. Below the tabs, there are three text input fields: 'Deal Meta Title', 'Deal Meta Keywords', and 'Deal Meta Description'. At the bottom of the form, there is a red 'UPDATE' button.

This step is necessary for the SEO information related to deal. Meta title, Meta keywords and Meta description are important to know about a particular deal and it also helps in searching a deal. It will also provide more opportunities of sales, as the user can enter the keywords in Google search and the deal matching with the keywords will come in the search result listings.

Sixth Step - Charity and Commission:

Under the Charity and commission tab, Merchant can select the charity Organization which he wants to associate with a deal. Please see below screenshot:

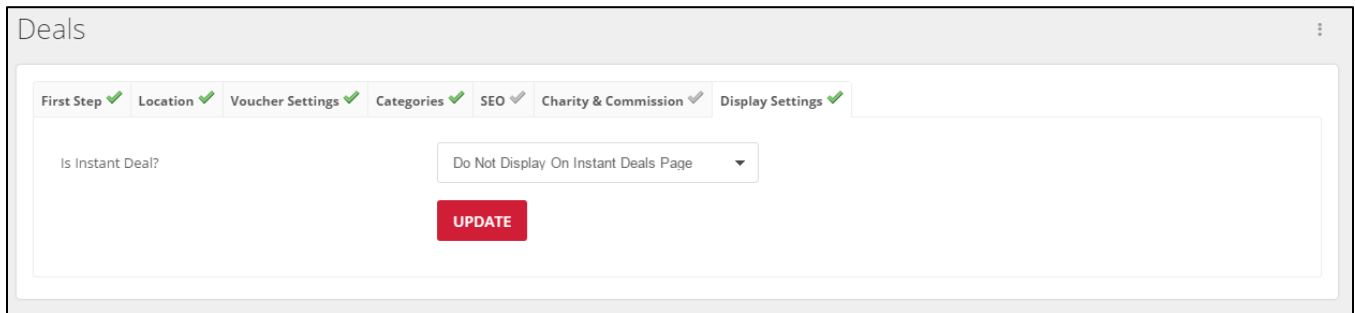
The screenshot shows the 'Deals' management interface with the 'Charity & Commission' tab selected. The 'Charity Organization' dropdown menu is set to 'Old Home'. The 'Charity Discount' is set to '0.00' and the 'Fixed Amount' dropdown menu is set to 'Fixed Amount'. At the bottom of the form, there is a red 'UPDATE' button.

Under this step Merchant has option, if he/she wants to give some money for charity by selecting the organization from the dropdown option.

Charity Discount: Merchant can add amount he/she wants to donate to charity. 0 values means no charity donation. Fixed amount is an amount that will donate to charity and % is a part of total price of a deal given to charity.

Seventh Step - Display Settings:

Under the display settings, Merchant can display a deal as an instant deal. Please see below screenshot:



Here a merchant can select the following given options:

Side Deal: Mark a deal as side deal apart from Main deal listing.

Is instant deal?: If this option is selected from dropdown then deal will display in the instant deals section in the front end.

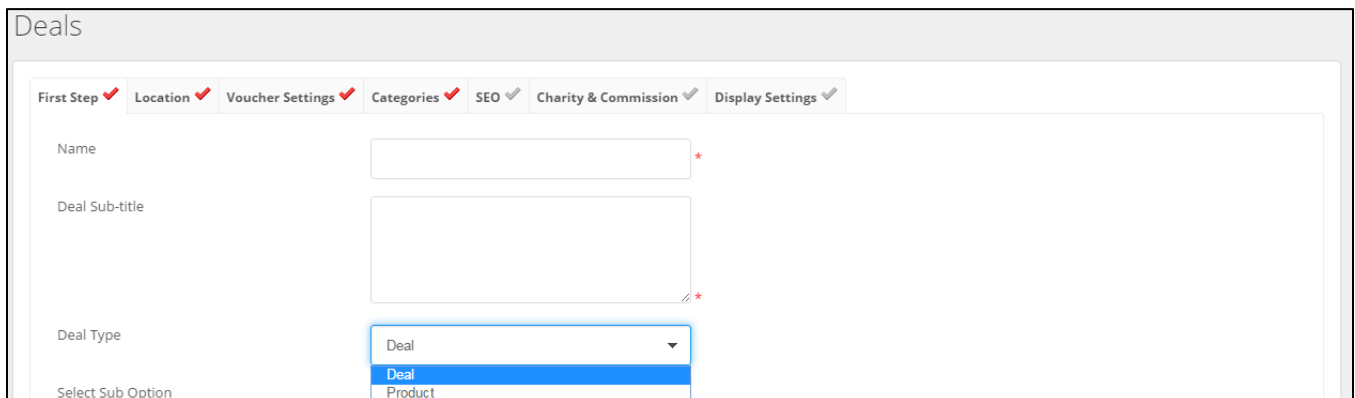
Display in Recent deals when done: This option allows you to place a deal under the instant deals in front end.

Add a product

First seven steps are similar to add a deal. Please find below regarding 2 more steps we need to complete to add a product:

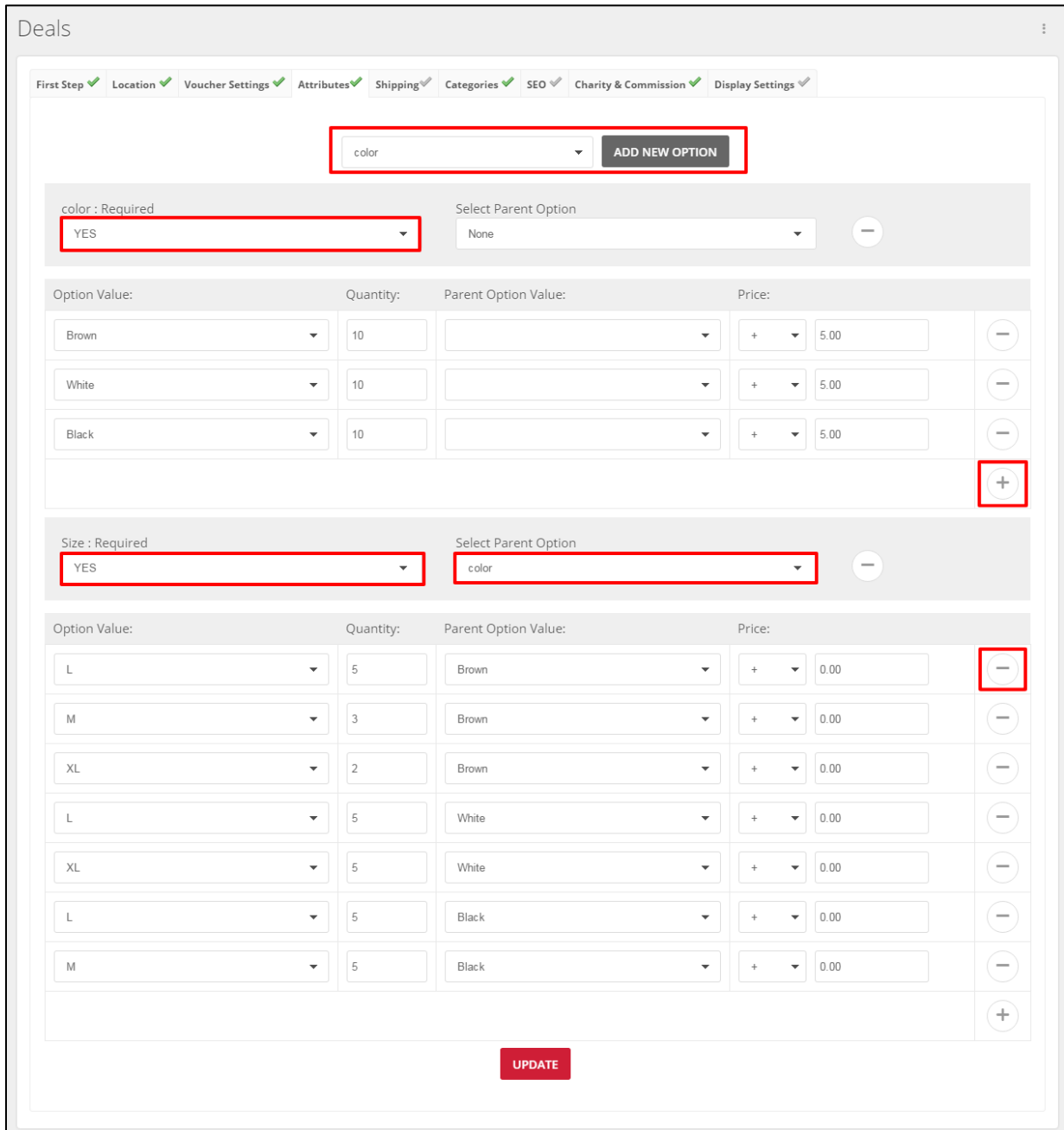
First Step

While adding a deal, under first step, Merchant can select the type as a deal or Product from drop down values. Please see below screenshot:



Fourth step: Attributes

Under Attribute tab, Merchant can set attributes for a product. Please see below screenshot:



For a product, Merchant can add the attributes like color, size etc. As per the above screenshot following colors are associated with this product

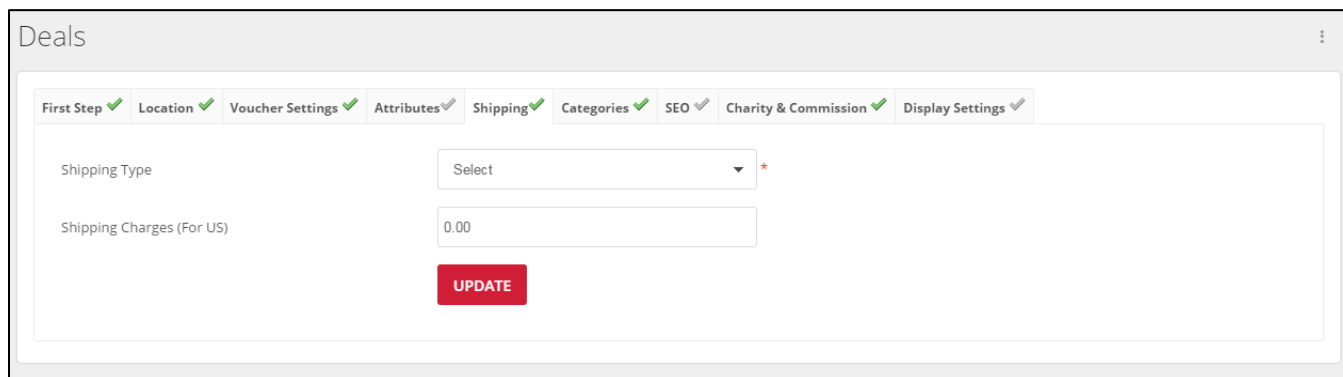
On clicking of Remove link, Merchant can remove any option value.

On clicking of **Add Option Value** link, Merchant can add more options values (colors) for a products and also additional price for a particular option value

Note: Option means color and option values means Brown, White, Black

Fifth Step: Shipping

Under the shipping tab, Merchant can define shipping information for a product. Please see below screenshot:



The screenshot shows a web interface titled "Deals" with a navigation bar containing several tabs: "First Step" (checked), "Location" (checked), "Voucher Settings" (checked), "Attributes" (checked), "Shipping" (checked), "Categories" (checked), "SEO" (checked), "Charity & Commission" (checked), and "Display Settings" (checked). The "Shipping" tab is active, displaying two input fields: "Shipping Type" with a dropdown menu currently set to "Select" and a red asterisk indicating it is required, and "Shipping Charges (For US)" with a text input field containing "0.00". Below these fields is a red "UPDATE" button.

Merchant can set the following shipping information for a product:

Shipping Type – Select the country in which he would like to ship his product.

Shipping Charges – Submit the shipping charges according to the selected country.

Sub Deals

Merchant can add a **Subdeal** under the **Sub deal options** tab. Please see below screenshot:

The screenshot shows the 'Deals' management interface with the 'Sub Deal Options' tab selected. The form contains the following fields:

- Subdeal Name
- Subdeal Original Price
- Subdeal Discount (Fixed)
- Enter Voucher Of Location Sec 34 chandigarh
- Enter Voucher Of Location Miami Near JW Marriot Street 2
- Subdeal Status (Active)

Buttons: ADD, GO TO NEXT STEP

Subdeal Name	Subdeal Original Price	Subdeal Discount	Subdeal Discount Is Percentage	Status	Action
2 Days Package	150.00	10.00	Fixed	Active	
3 Days package	180.00	175.00	Fixed	Active	
5 Days Package	225.00	10.00	Fixed	Active	

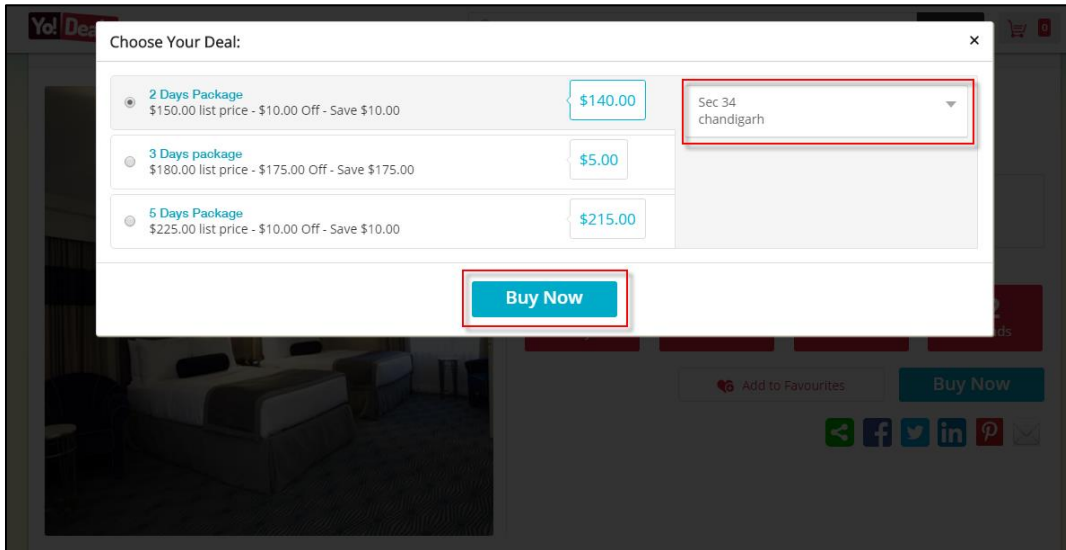
Merchant has to fill up the following fields to add a sub deal:

- Sub Deal Name
- Sub deal Original Price
- sub deal Discount
- Add quantity for each location.

On click of icon, Merchant edit details of any existing sub deal.

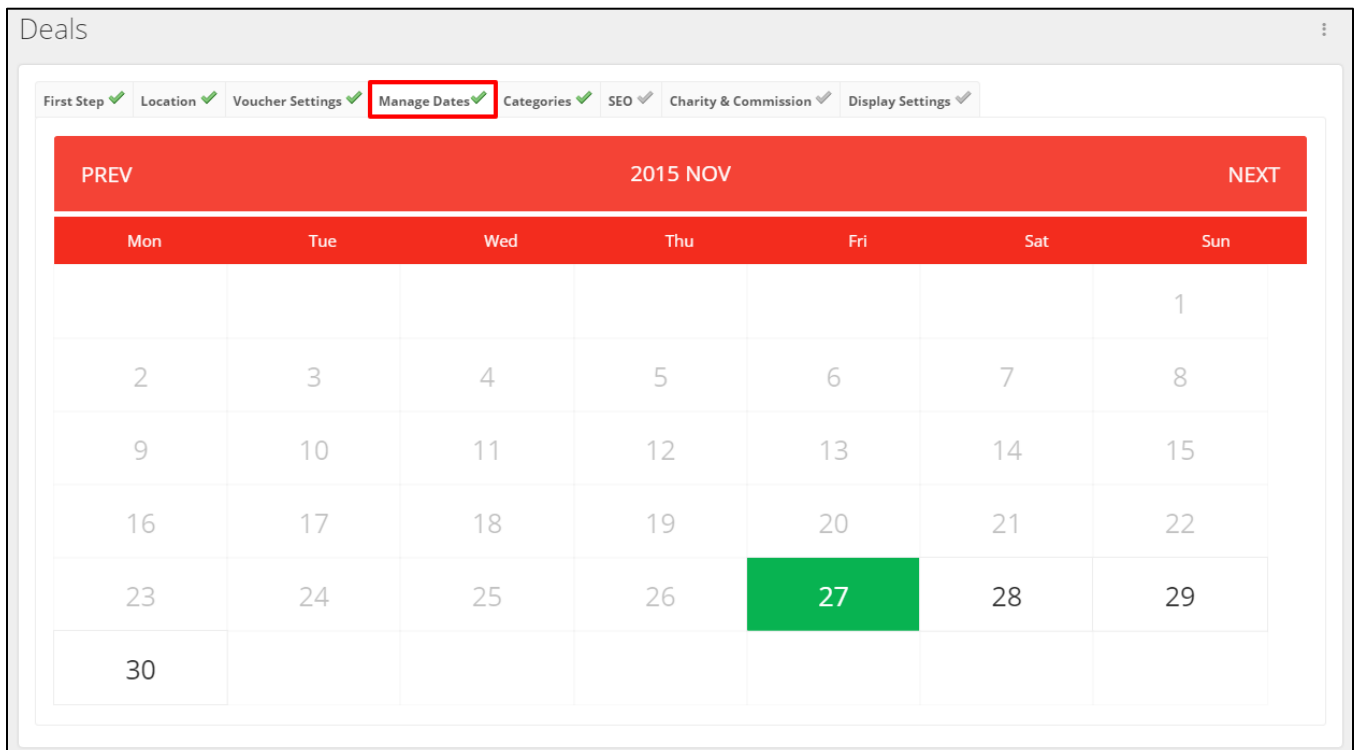
On click of icon, Merchant can delete any existing sub deal.

In front end, on clicking of **Buy Now** button, it will open a pop up with listing of all deals added by Merchant. Please see below screenshot:



Booking Request Deals

In **Booking Request** deals, there will be booking calendar under **Manage Dates** tab added to the steps for add a deal. Please see screenshot below:

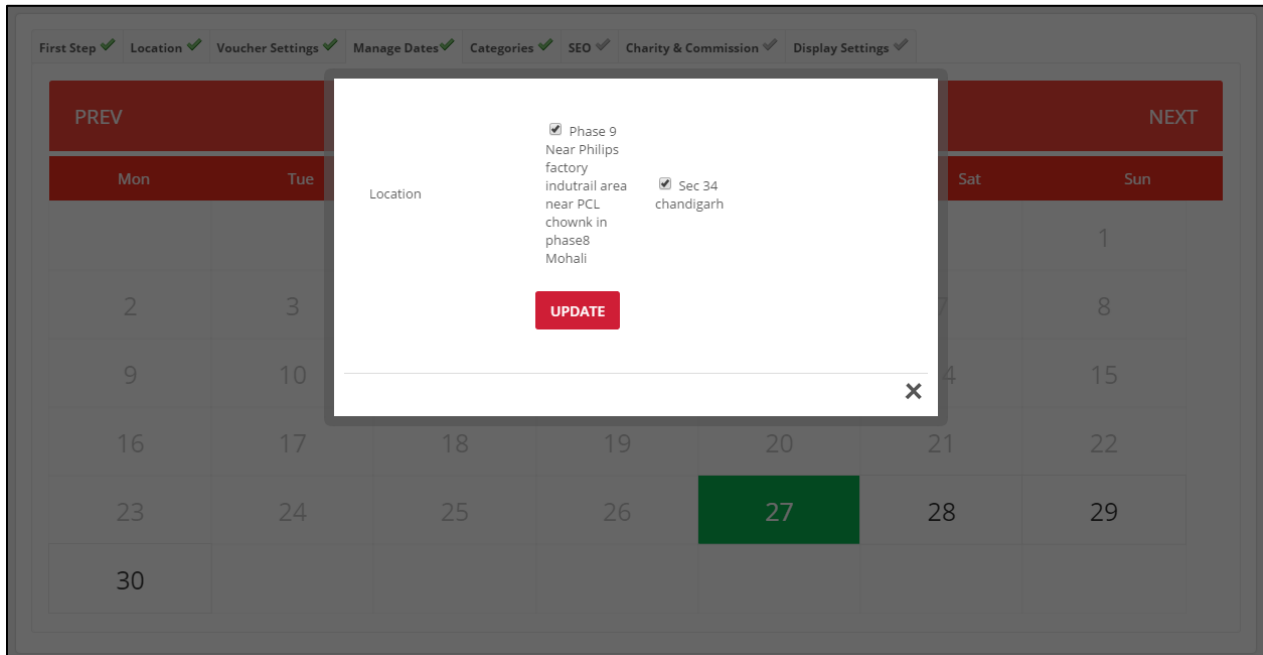


Calendar start date and end date will be deal start date and end date; on click of a date in calendar, merchant can add particular date available for booking.

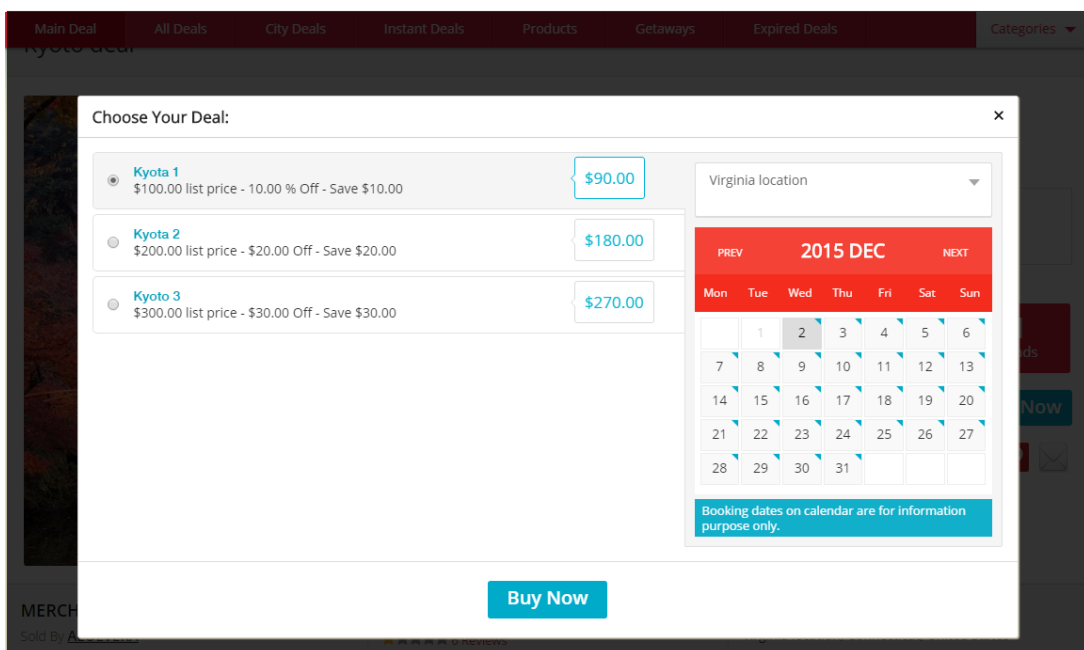
Note: Deal Start date will be highlighted in green color.

On click of a particular date, it will open a pop up with the list of locations in which a particular deal is available.

For a selected date, Merchant can check/uncheck the location for which he wants to make this deal available.



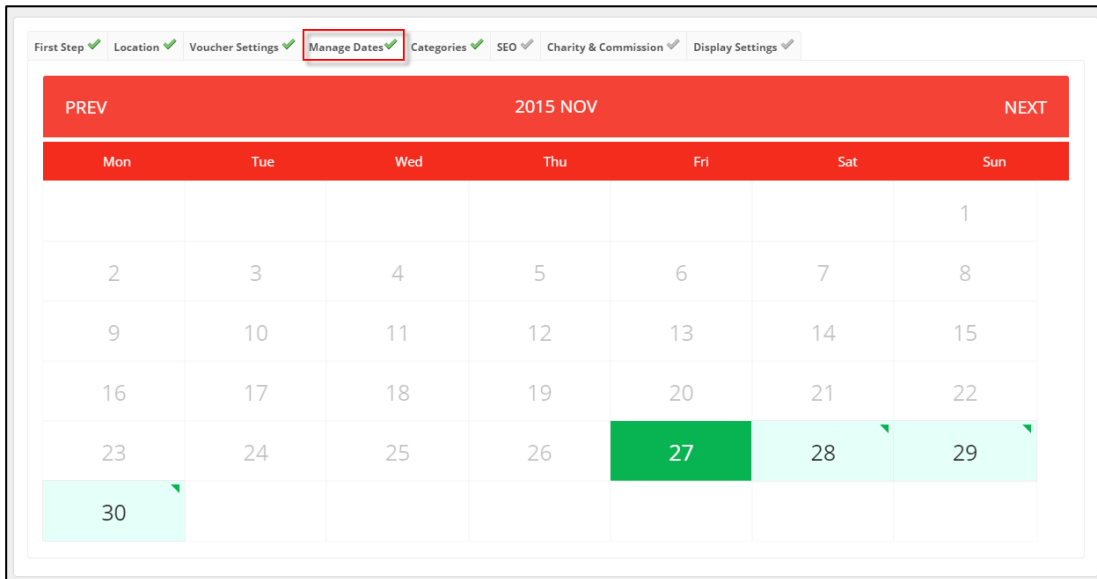
In front end this calendar will display in the pop up on the deal details page. Please see the screenshot below:



Note: In case of **Booking Request** deals, booking dates are for information purpose only. Buyer can't select check in and check out dates for booking.

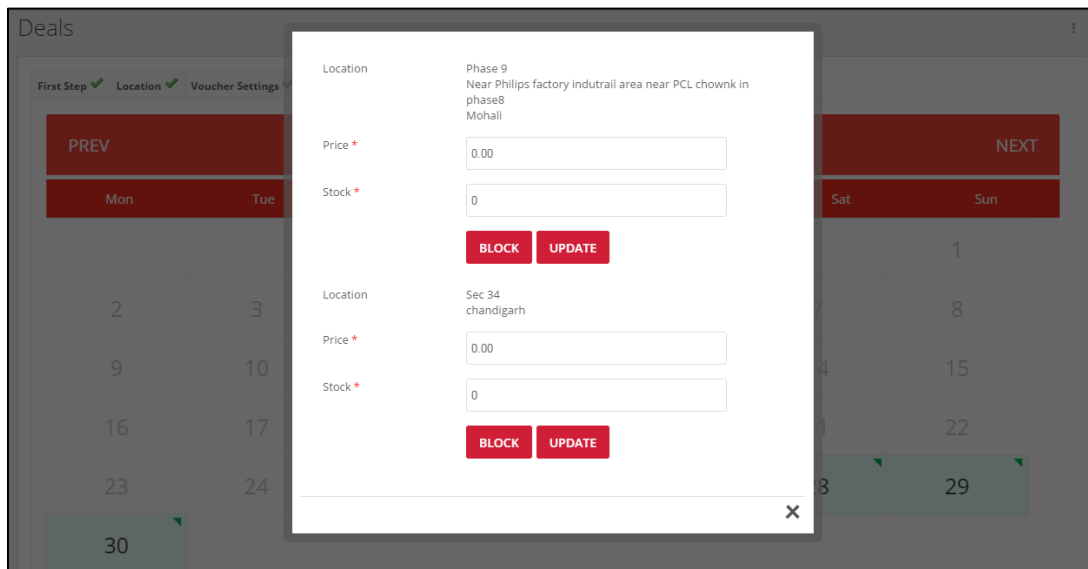
Online Booking

For online booking deals, there is a tab for Manage dates. Please see the screenshot below:

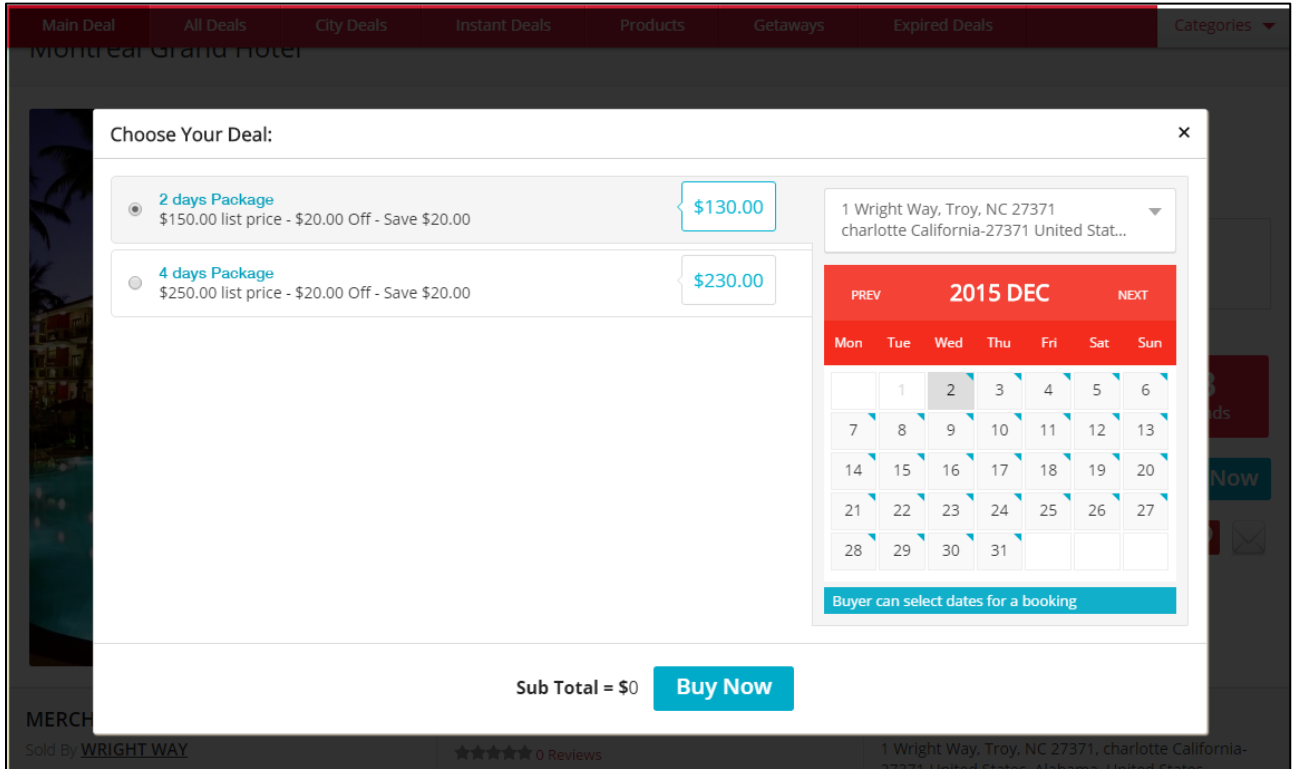


On click of a particular date on calendar, it will open a pop up with the following information:

- Location
- Price
- Stock



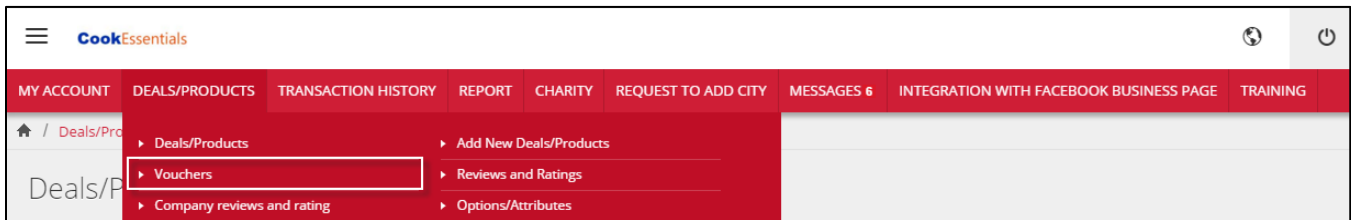
In front end this calendar will display in the pop up on the deal details page. Please see screenshot below:



In case of Online Booking, buyer can select check in and check out dates for booking

Vouchers

Merchant can select the vouchers link under Deals/Products. Please see below screenshot:



On clicking of **Vouchers** link, Merchant will be redirected to the vouchers listing page. Please see below screenshot:

Tipped Members Listing

Tipped Members Listing 🔍

Under Voucher Status MARK USED* Specify the coupon purchased from the instant deal and Used* specify the payment is captured. we recommend after mark use please capture the payment with in 3 days from the order placed.

S.N	User Name	Voucher Code	Order Id	Email Address	QTY	Ordered Date	Shipping Details	Gifted To Friend	Payment Status	Shipping Status	Voucher Status
1	Test	G1444970655564333	G144497065556	test@dummyid.com	1	15-10-2015 21:44			Paid		Expired
2	Kaushal Arwal	G1444907573241854	G144490757324	kaushal.arwal@fatbit.com	1	15-10-2015 04:12			NOT REFUNDABLE		
3	Kaushal Arwal	G1444906985302683	G144490698530	kaushal.arwal@fatbit.com	1	15-10-2015 04:03			NOT REFUNDABLE		
4	Kaushal Arwal	G1444906253661447	G144490625366	kaushal.arwal@fatbit.com	1	15-10-2015 03:50			NOT REFUNDABLE		
5	Kaushal Arwal	G1444906232221515	G144490623222	kaushal.arwal@fatbit.com	1	15-10-2015 03:50			NOT REFUNDABLE		
6	hello	G1444895296294693	G144489529629	hello@dummyid.com	1	15-10-2015 00:48			NOT REFUNDABLE		
7	hello	G1444728235222219	G144472823522	hello@dummyid.com	1	13-10-2015 02:23			Refund Sent	Pending	
8	hello	G1444727633152610	G144472763315	hello@dummyid.com	1	13-10-2015 02:13			Refund Sent	Pending	
9	hello	G1444727633154915	G144472763315	hello@dummyid.com	1	13-10-2015 02:13			Refund Sent	Pending	
10	hello	G1444726507783159	G144472650778	hello@dummyid.com	1	13-10-2015 01:55			Refund Sent	Pending	

On click of icon, Merchant can mark any voucher as used. For used vouchers it will display **Used** label instead of mark used icon.

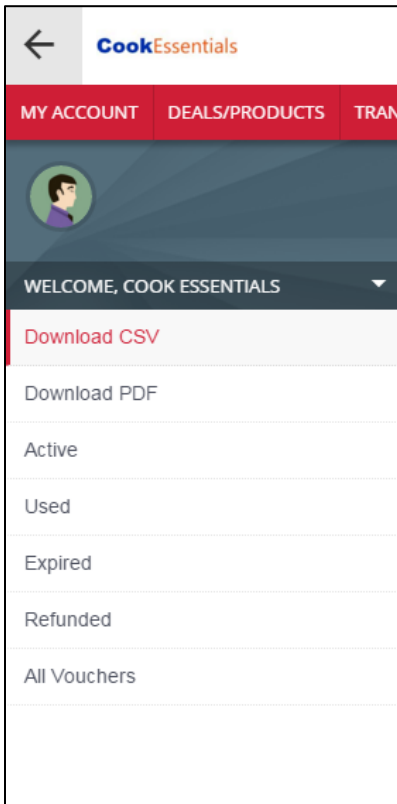
On click of icon, Merchant can view the details of a Voucher.

In case of products, on hover of icon, Merchant can view the shipping details of a product.

On click of  icon, Merchant can sort vouchers by **Active, Used, Expired, Refunded Vouchers** and **All vouchers**.

Download CSV:

Click on **Download CSV** to download file in CSV format:

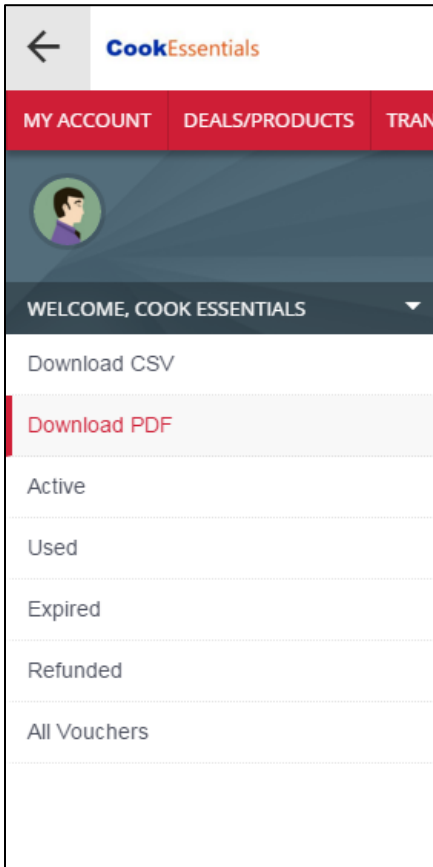


On opening this excel sheet it will appear as:

	A	B	C	D	E	F	G	H
1	User Name	Voucher Code	Email Address	Quantity	Ordered Date	Gifted To	Payment Status	Voucher Status
2	Test	G1360161225182026	test@dummyid.com	1	06-02-13 20:03		Paid	Unused
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								

Download PDF:

Click on **Download PDF** to download file in CSV format:



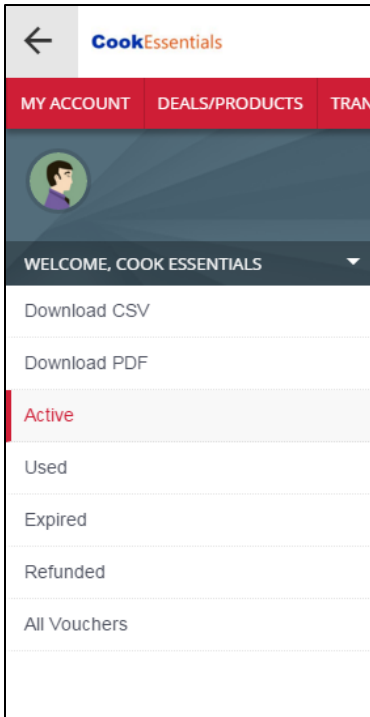
On opening the PDF file it will appear as following screenshot:

The screenshot shows a PDF document with a table containing voucher information. The table has five columns: 'Voucher Code', 'User Name', 'Ordered Date', 'Payment Status', and 'Voucher Status'. The data row shows a voucher code of 'G1360161225182026', a user name of 'Test', an ordered date of '2013-02-06 20:03:45', a payment status of 'Paid', and a voucher status of 'Unused'.

Voucher Code	User Name	Ordered Date	Payment Status	Voucher Status
G1360161225182026	Test	2013-02-06 20:03:45	Paid	Unused

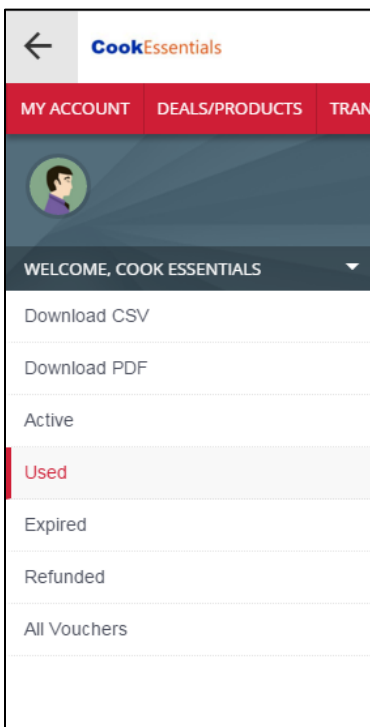
Active

Under the Active deals it shows the active tipped members listing who purchased the vouchers of deals. Merchant can mark the voucher as used so that user will never redeem that voucher again.



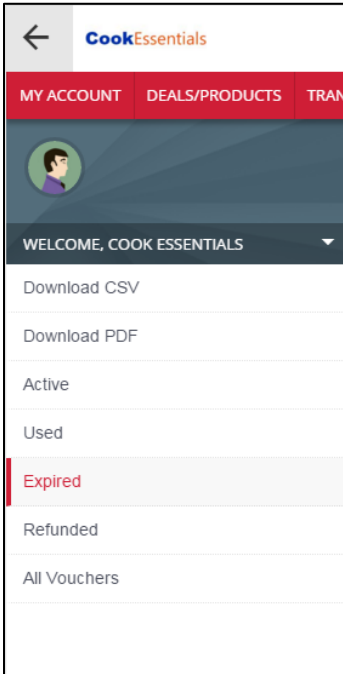
Used

Shows the listing of vouchers which are marked used by Merchant.



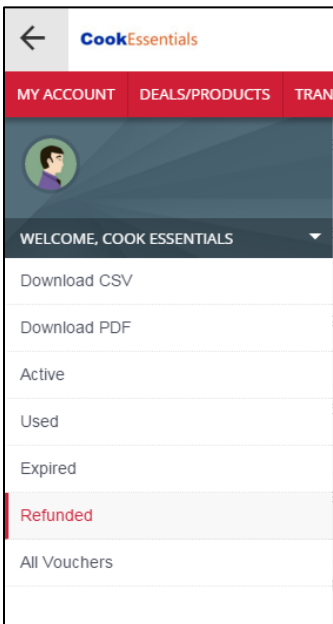
Expired

Shows the listing of members with their voucher codes who did not redeem their vouchers on time and therefore, are expired.



Refunded vouchers

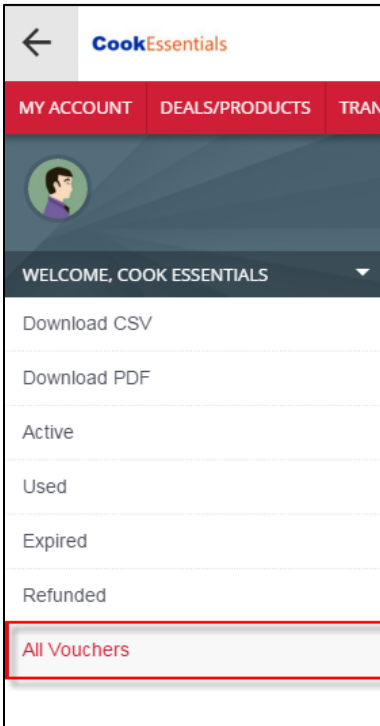
Merchant can select **Refunded Vouchers** link under vouchers menu. Please see below screenshot:



On click refunded link, system will display the list of refunded vouchers.

All Vouchers


Shows the listing of all the members and vouchers code whether used, expired or active.



Companies Reviews and Ratings

Here merchant can see the reviews and ratings posted for a merchant once approved by the admin.

Company Review			
S.N	Description	Rating	Action
1	User Review : Excellent Merchant	★★★★★	

On click ok  icon, Merchant can also reply for the same and it will display in the merchant details in the front end. Please see below screenshot:

Reviews and Ratings

Ratings

★★★★★

Reviews *

POST REVIEW

Kaushal Arwal Arwal March 30, 2015 8:58 am

★★★★★

test






Ayush March 23, 2015 5:41 am

★★★★★

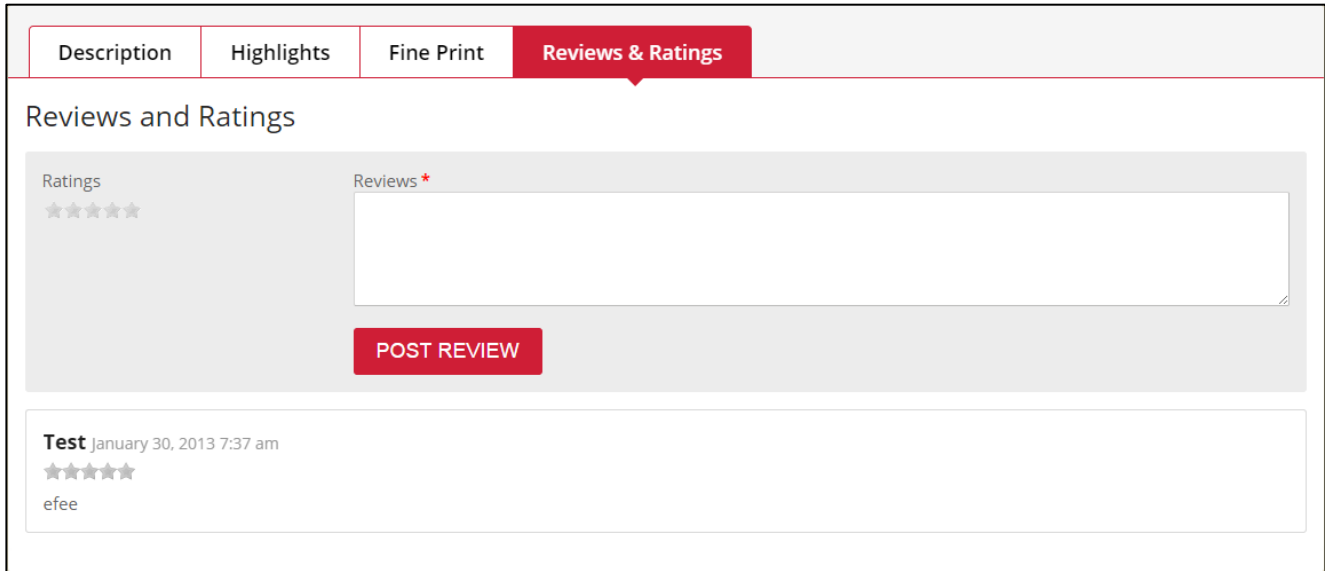
TEST.....

Reviews and Ratings:

These are the reviews and ratings which are posted by the users for the deals posted by the merchant:

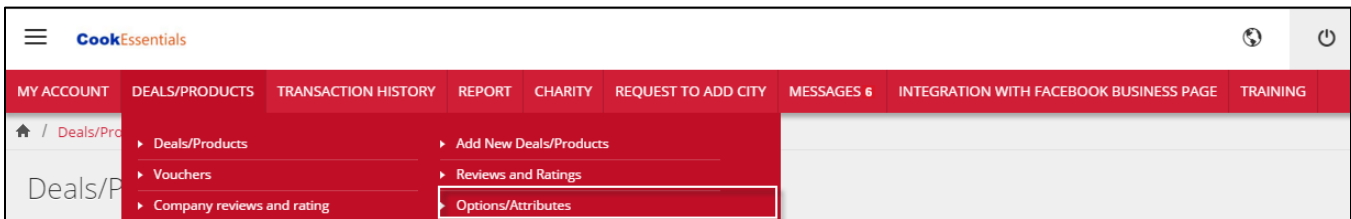
Deal/Product Reviews			
S.N	Description	Rating	Action
1	<p>Leather boots</p> <p>test Dailydeals offers daily deals for all tastes. From gastronomy, health and beauty to travel and escape. Our goal is to offer attractive options and quality to our members to enhance their experience in seeking a better lifestyle. We look for things that define a place as those to be discovered. Design experiences in your city to enjoy with your friends. Innovation and imagination have made dailydeals is the fastest growing company in the social category of purchase.</p>	★★★★★	
2	<p>The Breakwater Inn - Outer Banks, NC</p> <p>owesomeeeeeeeeeee</p>	★★★★★	
3	<p>Thomas Train</p>	★★★★★	
4	<p>Leather boots</p> <p>will buy it</p>	★★★★★	
5	<p>Adidas perfume</p> <p>BitFATDeals bitFAT ofertas en tu ciudad
 Obtenga el 50-70% de los mejores restaurantes, spas y experiencias cerca de usted.</p>	★★★★★	

Merchant can also reply for the same reviews by clicking on reply button against a deal review. It will show as the following in the front end.



Options / Attributes

Merchant can add new options and attributes by click on the Options/Attributes link under Deal/Products tab. Please find below the screen:



On click of **Options/Attributes** link, Merchant can view the list of option already added in the system. Please see below screenshot:

S.N	Option Name	Status
1		MARKED AS DELETED
2	Attachment	NOT DELETED
3	Brown	MARKED AS DELETED
4	color	NOT DELETED
5	Height	NOT DELETED
6	Merchant	MARKED AS DELETED
7	Shoes-SIZE	NOT DELETED
8	Size	NOT DELETED

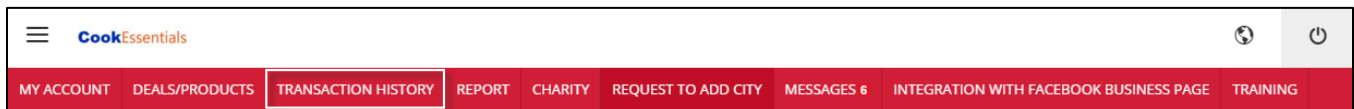
On the Options page, Merchant can view following information about an option:

- Option Name
- Status – Status of each option (Merchant can add only active options for a product)

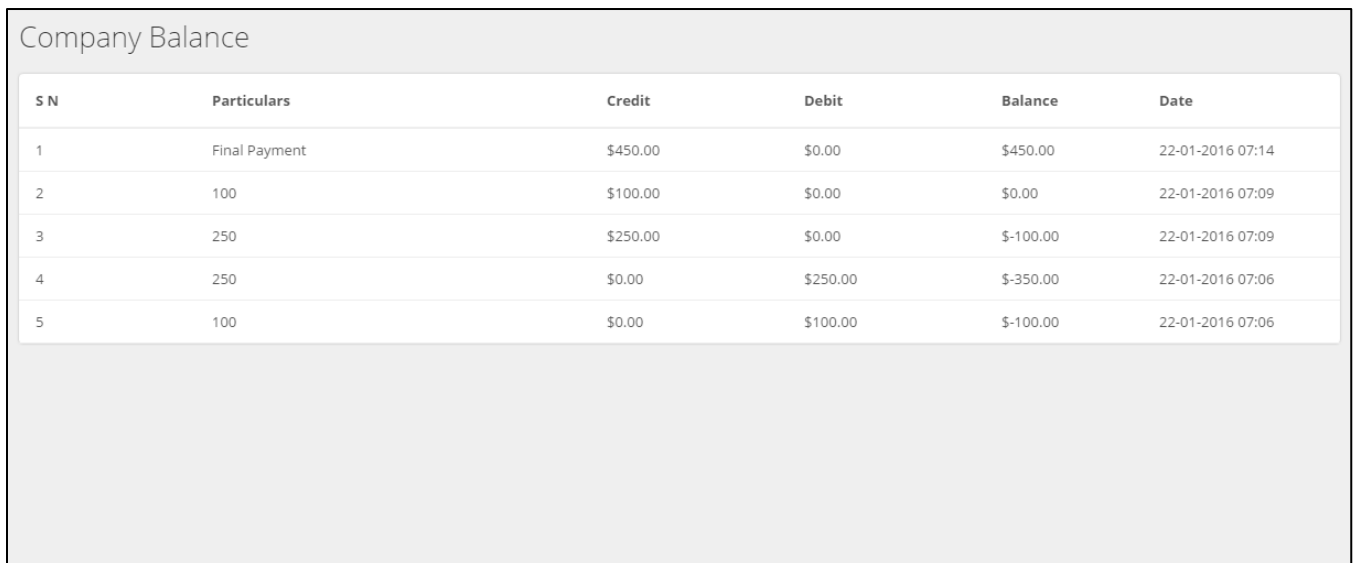
Transaction History

In this section, Merchant can see the Balance amount and the record of transactions with the admin.

Merchant can select the transaction history link in main menu items. Please see below screenshot:



On click of transaction history, Merchant will be redirected to the transaction history page. Please see below screenshot:

A screenshot of the 'Company Balance' page. It features a table with the following data:

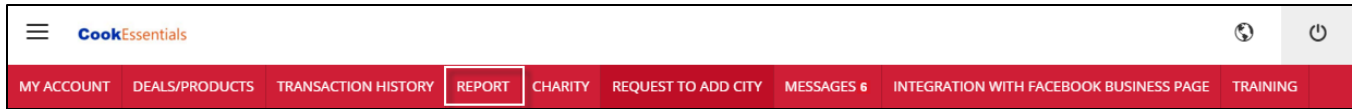
S N	Particulars	Credit	Debit	Balance	Date
1	Final Payment	\$450.00	\$0.00	\$450.00	22-01-2016 07:14
2	100	\$100.00	\$0.00	\$0.00	22-01-2016 07:09
3	250	\$250.00	\$0.00	\$-100.00	22-01-2016 07:09
4	250	\$0.00	\$250.00	\$-350.00	22-01-2016 07:06
5	100	\$0.00	\$100.00	\$-100.00	22-01-2016 07:06

On the transaction history page, Merchant can view following info on this page:

- Particulars – Info about the transaction. Admin can enter anything he wants.
- Credit - When merchants receives their commissions in account.
- Debit – When a merchant is actually receiving the payment.
- Balance – Balance
- Date – Date of transaction

Reports

Merchant can select reports link in main menu items. Please see below screenshot:



On click reports link, Merchant will be redirected to the Merchant Report page. Please see below screenshot:

Merchant Report

Merchant Report

Deal Name	Deal Start Date	Deal End Date	No. of Vouchers on Deal	No. of Vouchers Acquired	No. of vouchers unacquired	Acquisition Rate
Online Yoga Classes	2015-09-02 05:15:00	2015-12-31 00:00:00	200	4	196	2%
Hotel Deal New	2015-09-03 04:40:00	2015-09-25 00:00:00	2	0	2	0%
Food Deal	2015-10-08 02:21:00	2015-10-18 00:00:00	100	0	100	0%
Shoes	2015-03-18 09:04:00	2015-12-31 00:00:00	200	8	192	4%
Pendant Necklace	2015-03-23 06:45:00	2015-12-31 00:00:00	1000	0	1000	0%
Personalized Infinity Bracelet, Infinity Charm Bracele, Mothers bracelet, Friendship bracelet, initial bracelet, Bridesmaid Gift	2015-03-23 07:24:00	2015-12-31 00:00:00	100	0	100	0%
health & beauty	2014-03-31 03:15:00	2015-12-31 00:00:00	90	0	90	0%
Wyndham Hotel	2015-09-03 02:35:00	2016-02-05 00:00:00	40	2	38	5%
Fun Deal in Chandigarh	2015-05-12 23:22:00	2015-12-31 00:00:00	100	0	100	0%
Tour of United Kingdom with Airfare from Great Value Vacations - England, Scotland, and Wales	2015-09-22 05:14:00	2016-02-05 00:00:00	270	2	268	1%

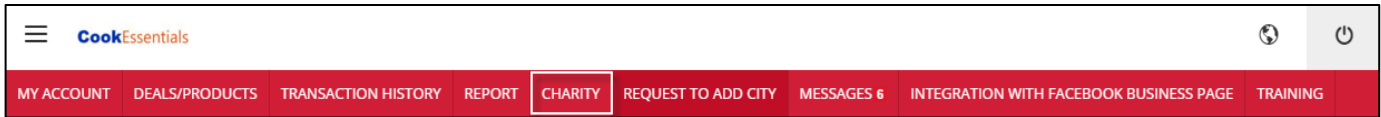
On the reports page, merchant can view following formation about an each deal.

- Deal Name
- Deal Start Date
- Deal End Date
- No. of Vouchers on deal
- No. of vouchers Acquired
- No of vouchers unacquired
- Acquisition Rate

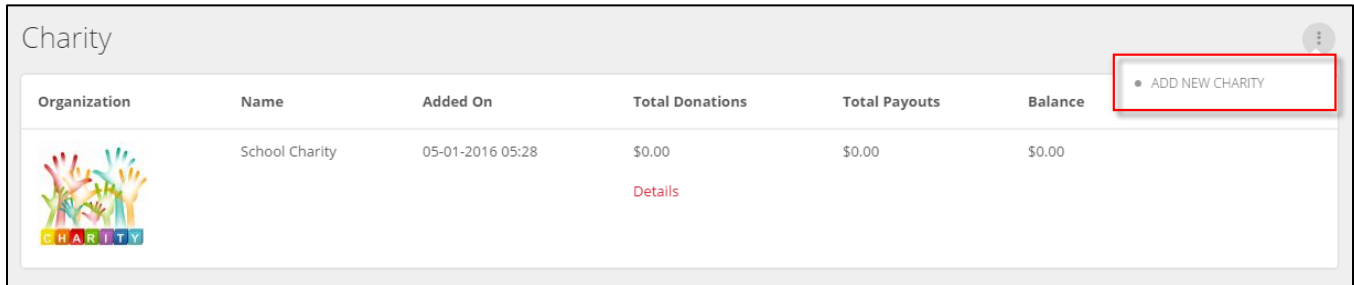
On the reports page merchant can track the number of vouchers sold of a particular deal.

Charity

Merchant can select Charity link in menu items. Please see below screenshot:



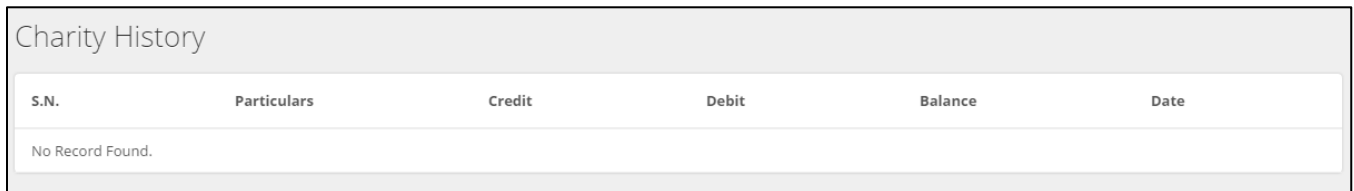
On clicking the Charity tab, following screen will appear:



Merchant can come to know all the information about charity donation from here. Also merchant can add charity from his/her end, this request will go to manager.

Merchant can view more information about donation by clicking on details.

Following screen will appear when merchant clicks on details:



Merchant can view all the transactions of a charity, that from where and what amount is coming for donation.

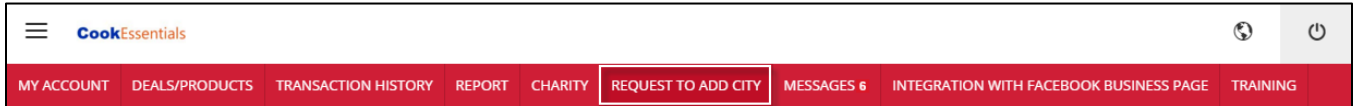
Active Charity Listing: This page will display the listings of charity which are currently active.

In-Active Charity Listing: This page will display the listings of charity which are currently in-active, If any.

Un- Approved Charity Listing: This page will display the listings of charity which are currently un-approved by the admin. When these charities will be approving, they move automatically to active charity listings.

Request to add city

Merchant can send “Add city” request to Admin. Merchant can select Request to add city link in main menu. Please see below screenshot:



On clicking of **Request to Add City** link, Merchant will be redirected to the add city form. Please see below screenshot:

A screenshot of the 'Cities' form. The form is titled 'CITIES' and contains several input fields: Name (text input, marked with an asterisk), Country (dropdown menu, marked with an asterisk), State (text input), City Code (text input), Facebook URL (text input), Twitter URL (text input), Background Image (file upload button labeled 'Choose file' and 'No file chosen'), Meta Title (text input), Meta keywords (text area), and Meta description (text area). A red SUBMIT button is located at the bottom center of the form.

This screen allows merchant to add a city in which merchant wants to establish his/her business. Adding a city request will go to the admin, and once it is approved, merchant can add a deal in that city.

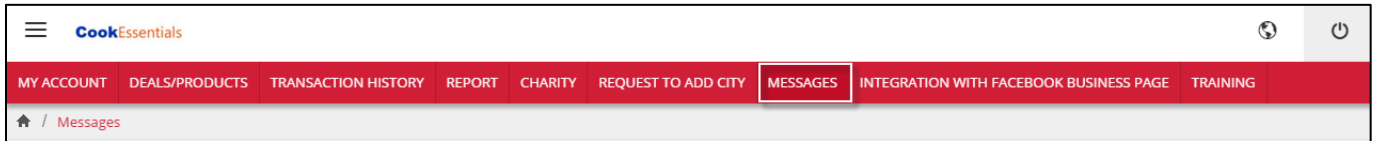
Merchant has to fill all the information required in the screen to make a request to admin for adding a city. Fields marked as asterisk (*) cannot be left blank.

On clicking submit, the request will go to admin for approving the city.

Messages


This stores the conversation between the admin and the merchant in the system.

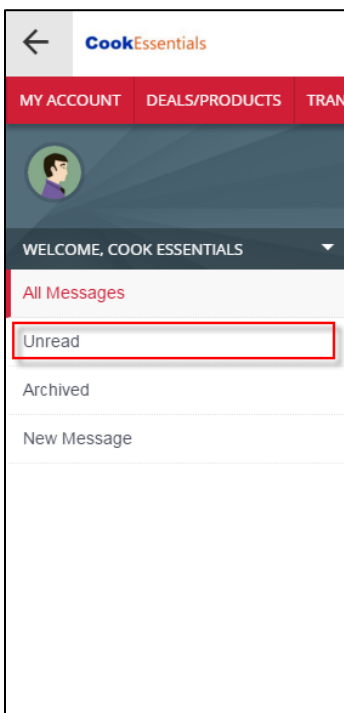
Merchant can create new messages and when a new message received from admin to the merchant a count will show above the messages menu link. Merchant can select **Messages** link under the main menu item. Please see below screenshot:



On clicking of messages link, Merchant will be redirected to the Messages list page. Please see below screenshot:

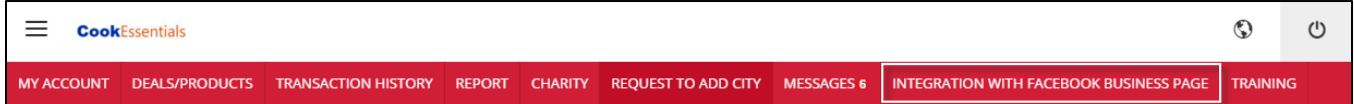


On click of  icon in top left, Merchant can sort message by **Unread**, **Archived** and **New** messages. Please see below screenshot:

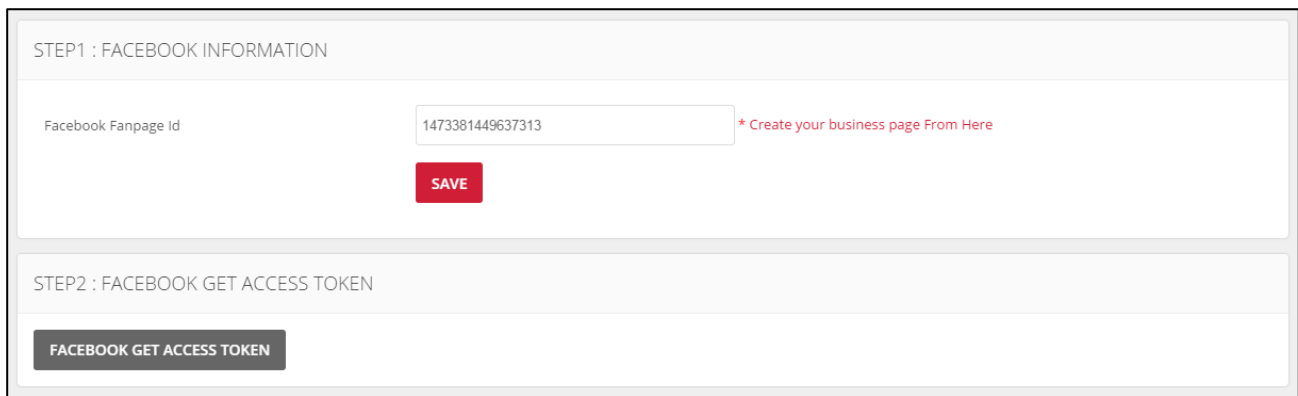


Integration with Facebook Business page

Merchant can select **INTEGRATION WITH FACEBOOK BUSINESS PAGE** link in Main menu items, please see below screenshot:

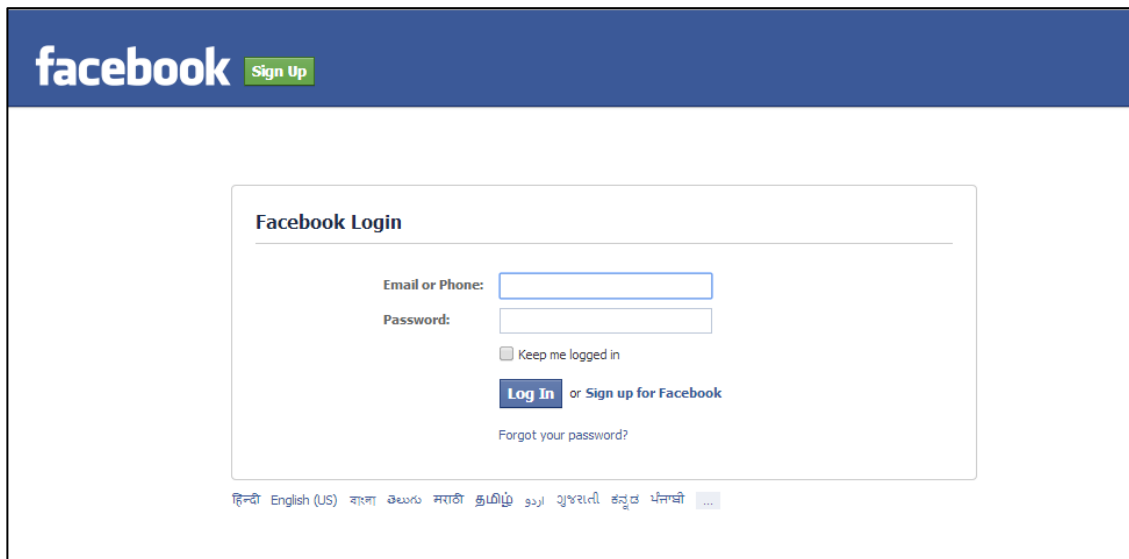


On clicking of **Integration with Facebook Business Page** link, Admin will be redirected to the Facebook integration page. Please see below screenshot:

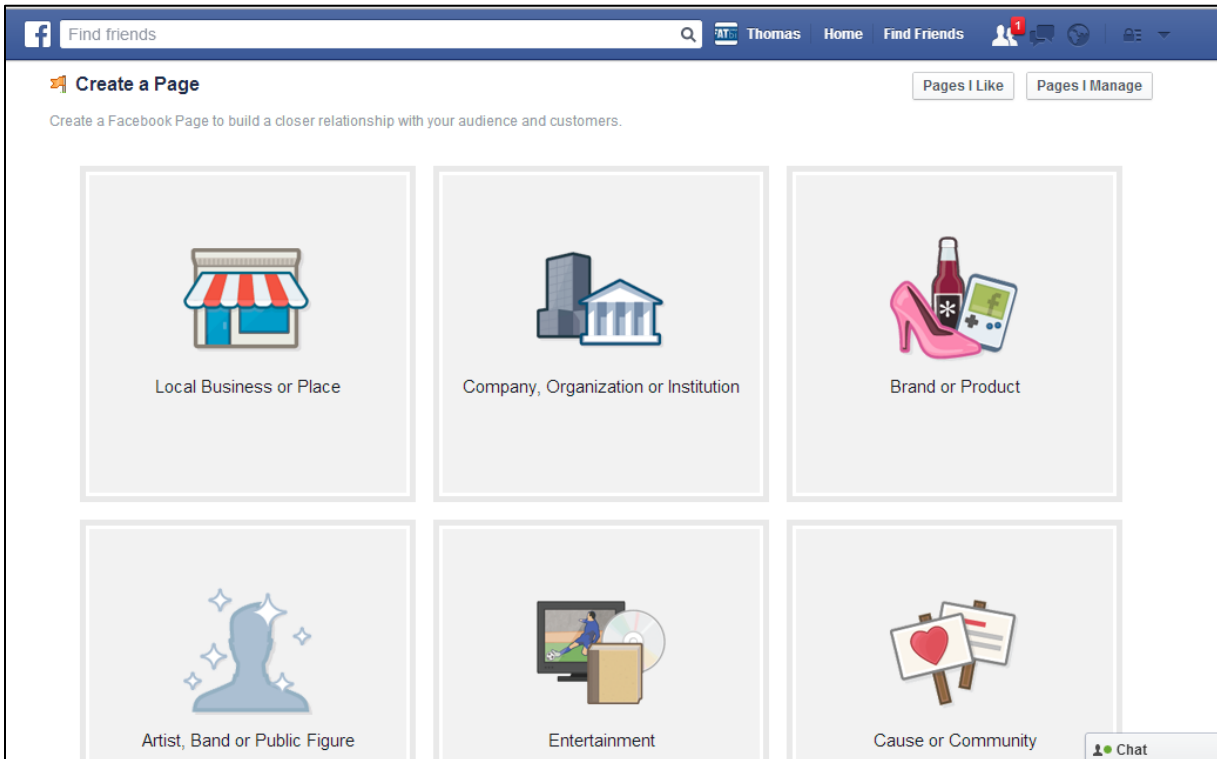
A screenshot of a web form for Facebook integration. It is divided into two sections. The first section, 'STEP1 : FACEBOOK INFORMATION', contains a text input field for 'Facebook Fanpage Id' with the value '1473381449637313' and a red 'SAVE' button. A red link '* Create your business page From Here' is next to the input field. The second section, 'STEP2 : FACEBOOK GET ACCESS TOKEN', contains a dark grey button labeled 'FACEBOOK GET ACCESS TOKEN'.

Now to get your API key, click on link named: **Get Your business page from here** in blue color and see below screen:

Merchant will be redirected to Facebook account login screen and there merchant needs to enter his Facebook account details. See below screen:

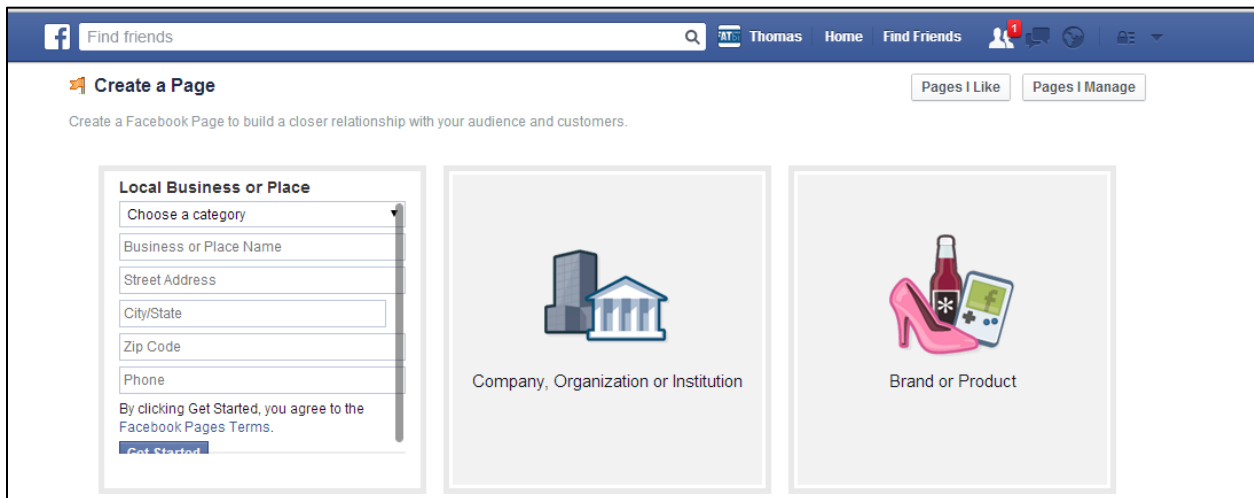


After logging next screen which gets displayed is:

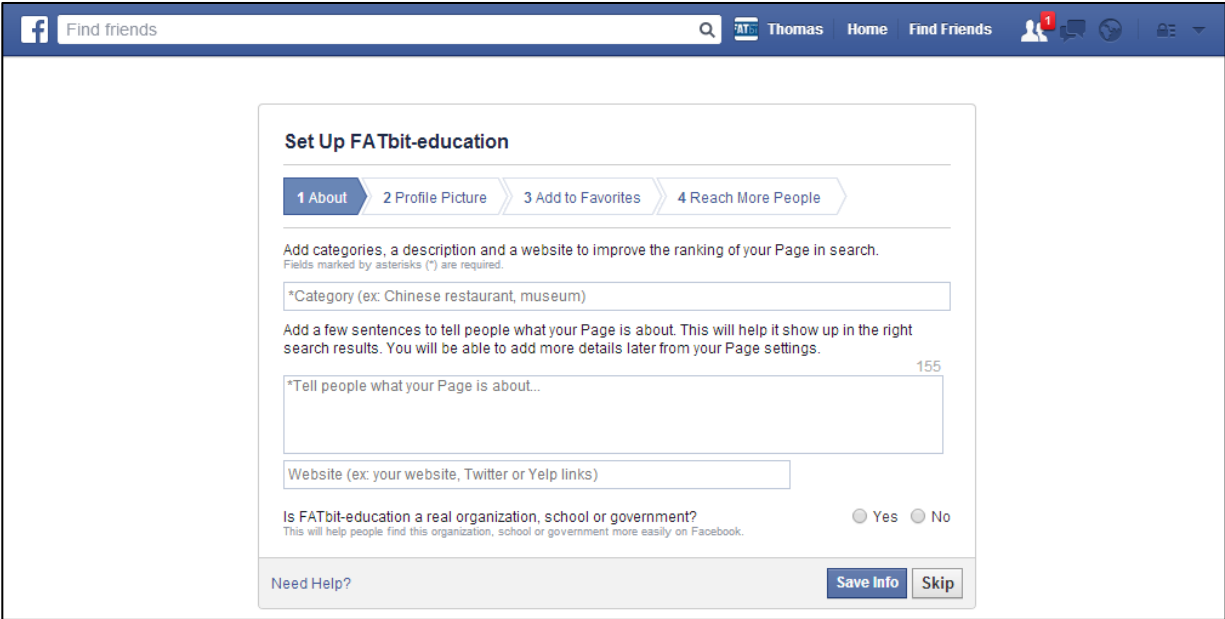


Choose page type from the listings. Let's choose page type as Local Business or Place.

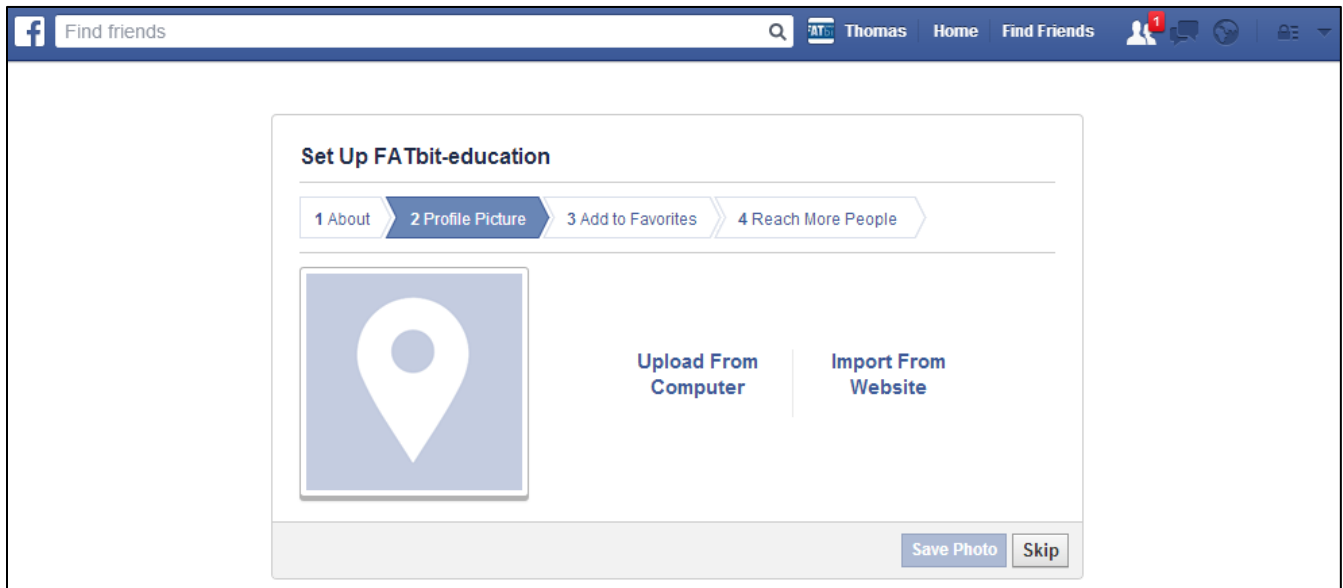
On clicking on this page type option, a form gets displayed. See below screen:



After filling out form, click on button named: Get Started and see below screen:



Here Profile Picture can be uploading from computer or can be imported from a website. Then can be saved. Or if merchant wants to skip this step then click on Skip button and see below screen:



On this screen, merchant enters his/her brief description or website address and can save information by clicking on button named: Save Info.

If merchant wants to skip this step then click on button named: Skip.

See below screen which gets displayed after clicking on skip button:

Copy the address of business page from address bar and add that code YoDeals admin area. See below screen:

STEP1 : FACEBOOK INFORMATION

Facebook Fanpage Id * Create your business page From Here

SAVE

STEP2 : FACEBOOK GET ACCESS TOKEN

FACEBOOK GET ACCESS TOKEN

Step2: FACEBOOK GET ACCESS TOKEN: Used to authenticate Facebook account.


Now add a new deal in add new deal YoDeals area and once this deal is activated by admin and then login into Facebook account and click on create page on left side of navigational links in the Facebook account. See below screen:

DEALS

Keyword

City Name

Search **Clear Search**

 **English: Beauty Deal**
Spanish: Best beauty deal
Company: Cook Essentials
City: National
Deal start on: 28-10-2014 04:40
Deal ends on: 07-11-2014 00:00
Tipping point: 1


Click to Enlarge
★★★★★

Status Photo / Video Event, Milestone +

What have you been up to?

Education FATbit
2 minutes ago

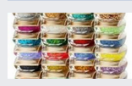
Check out great deals!

 **Best Beauty Deal**
Best Beauty Deal
Best Beauty Deal

Boost Post

Like Comment See Deal Share

UNREAD
0 Notifications
0 Messages

Recent
2014
See Your Ad Here

Best Beauty Deal
Best Beauty Deal
Check out great deals!
Boost Post

Training

It includes the training videos which were added by the admin for the merchants.

TRAINING VIDEO

training

