

Paperweight's User Manual (Writer Area)

Prepared by:

FATbit Technologies



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Writer's Signup

Writers can sign up using link "Writer Sign Up" from the login page.

See screenshot given below:

Paper Weight	HOW IT WORKS? LATEST ORDERS TOP WRITERS FAQ BLOG My Account +							
Login to your Account								
	Email Address*							
	Password*							
	Remember me Forgot password?							
	Log In Writer Sign Up							

On Click "Writer Sign Up" will redirect the user to Signup Process.

Signup Process

The signup process consists of four steps:

- 1. Submit Email
- 2. Fill in Profile
- 3. Pass Grammar Test
- 4. Write Sample Essay

Writer will have to complete all the four steps for a successful registration on the website.

Step 1: Submit Email

User will have to submit his/her email address. After filling email address, writer will get a verification email on the registered email address. Writer will have to click on the link given in the email which will redirect him/her to the signup process – Step 2.



Paper Weight	HOW IT WORKS?	LATEST ORDERS	TOP WRITERS	FAQ	BLOG	My Account 👻		
Register as a freelancer writer: Step 1 of 4								
1	2	3			4			
Submit Email	Fill in Profile	Pass Gramm	ar Test	Writ	te Sample	e Essay		
Login to your Account You will receive an automated message to	Login to your Account					four easy		
Email Address			Submit email					
Captcha		2	Fill in profile					
4 NC	W4 •	3	Pass grammar	test				
CON		4	Write sample e	essay				

Step 2: Fill in Profile

Here writer will have to fill the details such as personal information and education.

Paper Weight	HOW IT WORKS?	LATEST ORDERS	TOP WRITERS	FAQ BLOG	My Account 👻				
Register	as a freelancer	writer: Ste	p 2 of 4						
1	2	3		4					
Submit Email Fil	ll in Profile	Pass Grammar	Test	Write Sample E	ssay				
Personal Information Please fill in all the required fields in the registration below. The	Personal Information Please fill in all the required fields in the registration below. The data provided must be valid								
Email & Login	Suresh@dummyid.co	m							
Username									
*Password									
[•] Confirm Password									
*First Name									



After filling the details, writer will get a successful notification with the link to proceed further for the next step.



Step 3: Pass Grammar Test





Writer will have to pass grammar test in order to proceed further. Grammar test will consist of questions (Manageable from the backend).

1	2	3	4
Submit Email	Fill in Profile	Pass Grammar Test	Write Sample Essay
Question 1 of 10		Time	left : 00 min 32 sec left
Cho	ose the word or phrase tha	at best completes each se	ntence.
	Question: If y un	ou do well at school you will h iversity.	ave the to go to
	Answers: •	A - chance	
	•	B - luck	
	•	C - result	
		D - hope	
	SKIP	SAVE ANSWER	

Step 4: Upload Sample Essay



After completing the grammar test, writer will need to upload the essay on the given topic. Note: Topic is manageable from the backend.



After uploading the essay, writer will be able to view his/her dashboard.



My Dashboard

Writer will be able to view the dashboard and all sections but not able to bid on any available order as his/her profile will be under admin's approval and once get approved, he/she will be able to bid on available orders.

PaperWeight	Dashboard			My Account *
⑦ Dashboard	This i	pproved X		
Browse Orders My Orders		Want to earn more? There are <u>1</u> p	roject(s) waiting for you. BROWSE ORDERS	
My Profile S Earnings				S MY EARNIGS \$0.00
Messages				
💬 Reviews	John Ib Not rated yet Registered: 201	rahim 6-03-31 Pdummyld.com	RECENT MESSAGES	
			No Mess	age Found!!

Dashboard consists of following sections given below:

1. Statistics: Writer can view statistics such as:



- Total Orders in Biddings
- Total Orders in Progress
- Total Completed Orders
- Total Earnings
- 2. Profile Information

3. Pending approval from customers: This section will show the list of bids on which approval is pending from customer's side.

4. Pending Payment: It will show the list of money withdrawal requests sent to admin for approval.

- 5. Orders: It will show the orders which are In-Progress and Completed.
- 6. Writer can browse new order from the dashboard using link "Browse Orders"

PaperWeight	Dashboard				2	🛛 🤶 My Account 🔹
	Pending Appr	oval from Custo	mers			
⑦ Dashboard	ORDER NO.	ORDER TOPIC	AMO	UNT DATE	CLIENT	STATUS
Browse Orders						
My Orders			No Or	der Found!!		
🐣 My Profile						
(s) Earnings	Pending Paym	nents				
Messages	S. NO.	AMOUNT REQUESTED		DATE	COMMENTS	
💬 Reviews			No Req	uests Found!!		
🄇 Support						
	Orders					
	COMPLETED	IN PROGRESS				
	ORDER NO.	TOPIC STATUS	TYPE OF PAPER	PAGES (WORDS)	AMOUNT PAID	CLIENT
			No Or	der Found!!		

Browse Orders

Writer can filter the new orders using following filters:

- 1. By Pages
- 2. By Deadline
- 3. Type of Paper

PaperWeight	Browse Order	ſS						N	Му Ассо
🕜 Dashboard	Filter by pages	Filter by deadline	Select	•	Type of Papers	Select		•	Searc
 Browse Orders My Orders 	Order No. Topic		Type of paper	Pages (wor	ds) De	adline	Bids	Client	Action
My Profile	#2573911813 akdka	il;sk	Accumulative	10 pages (9000 words)	20 (11	17-3-16 1:56 m 16d 18hr 58min left)	0	customer	Place B
Messages	CONNECT WITH	US f y 🖻 8+						ŀ	PayPa
🕻 Support	COMPANY » About » Terms & Conditions	SERVICES » Confidentiality Policy » Webmaster Affiliate Program	QUICK LINKS » Research Paper » Paper Writing	er Help :	QUICK LI	NKS es P	aper	Weigh	t
	 Privacy Policy PaperWeight Writers Money Back Guarante 	» Become a Freelance Writer » User Reviews ee » Get In Touch	 » PaperWeight I » Thesis Help » Find Writers b 	Help y Papertype	 One Hor Disserta Samples 	ur PaperWeight tion Help	+91-0	01237-45609	immyia.co

User can place bid on any order directly from this page using link "Place Bid".

My Orders

It will show the list of orders having following status:

- 1. In-Progress
- 2. Completed
- 3. Cancelled
- 4. Invites Received from Customers

Also, writer can view all the bids posted on orders.

PaperWeight	My Bids	🖾 🧟 My Account
	My Bids	
🅜 Dashboard	ORDER NO. TOPIC	STATUS TYPE OF PAPER PAGES (WORDS) DEADLINE BIDS CLIENT
Browse Orders		
My Orders		No Order Found!!
🎍 My Profile	In Due succes	
(\$) Earnings	In Progress	
🔀 Messages	ORDER NO. TOPIC	TYPE OF PAPER PAGES (WORDS) DEADLINE AMOUNT PAID CLIENT
💬 Reviews		No Order Found!!
🔇 Support		
	Completed	
	ORDER NO. TOPIC	TYPE OF PAPER PAGES (WORDS) COMPLETED ON AMOUNT PAID CLIENT
		No Order Found!!



PaperWeight	My Bids				🖂 🧕 Му Ассои
 Dashboard Browse Orders 	Cancelled ORDER NO.	торіс	E	DEADLINE	BIDS CLIENT
🗉 My Orders			No Order Four	nd!!	
 S Earnings Messages 	Invites Received	c	STATUS TYPE OF P/	APER PAGES (WORE	DS) DEADLINE CLIENT
Reviews			No Order Four	nd!!	
Support	CONNECT WITH	US f 🌶 🖬 8*			PayPal
	COMPANY » About » Terms & Conditions » Privacy Policy » PaperWeight Writers » Money Back	SERVICES » Confidentiality Policy » Webmaster Affiliate Program » Become a Freelance Writer » User Reviews	QUICK LINKS » Research Paper Help » Paper Writing Help » PaperWeight Help » Thesis Help » Find Writers by	QUICK LINKS » Resources » Personal Statement Help » One Hour PaperWeight » Dissertation Help	PaperWeight contactpaper@dummyid.com b +91-01237-45609

My Profile

Writer can change his/her auto generated password, profile image and also able to edit profile details from this section.

Customer can also deactivate the account from this section.

PaperWeight	My Account			💌 🤶 My Account 🔹
Dashboard Browse Orders	Ô	Email	honeyboy@dummyid.com	YOU WILL BE SEEN AS
My Orders My Profile		Username First Name *	John	
 § Earnings Messages 	Change Image	Last Name *	lbrahim	Orders In Progress Completed
Reviews		Gender *	Male .	Deactivate Account
() Support		City *	Test	
		Zip	160071	
		Cell Phone *	08968400434	
		Did you ever work for any other online academic assistance companies?	O Yes No	



PaperWeight	My Account			My Account 🔻
		What citation styles are you familiar with? *	🖉 APA 🔲 MLA 🖉 VPN	
Browse Orders			🖉 Arabian	•
My Orders		What is your native language?	 Chinese ✓ English ✓ French 	
🔒 My Profile			🗹 Italian	•
(s) Earnings		What is your highest verifiable academic	Associate Degree	Y
Messages		degree: "		
💬 Reviews		Education		
🔇 Support		Name of the University *	Oxford University	
		Degree *	Master of Computer Application	
		Graduation year *	2011	×
		Diploma	Choose File No file chosen whiteguitar16009007684/pg You can upload only .jpg .jpg .gif or .png	

PaperWeight	My Account		🖾 👰 My Account 🕆
Dashboard Browse Orders My Orders		Additional Information Test Additional CV Information *	
My Profile Earnings Messages		SAVE PROFILE	
Reviews	Change Deserv		
🔇 Support	Change Passwo	ord	
	Enter cu	urrent password *	Required for changing current password
	Choose	se new password *	Fill this field to change current password
	Re-ente	er new password *	Fill this field to change current password
		Save	

My Earnings

Fund Withdrawal Request

Writer can view the list of fund withdrawal requests in this section with status of the request.



Fund Withdrawal Requests						
S. NO.	AMOUNT REQUESTED	DATE	COMMENTS	STATUS		
1.	\$500.00	2015-08-05 16:28		Pending		

Transaction History

We will show a list of transaction history. We will show amount loaded from PayPal and Withdraw from the wallet.

ransac	tion history						
S. NO.	DATE	PARTICULARS	DEBIT	CREDIT	BALANCE	STATUS	MODE
1.	2015-08-05 12:57	Funds Deposited, Transaction ID: 5K372984GM896682U	-	\$5,000.00	\$5,000.00	Completed	PayPal
2.	2015-08-05 11:53	Funds Paid for OrderID: <u>#2073122629</u>	\$405.00	-	\$0.00	Completed	Wallet
з.	2015-08-05 11:53	Funds Deposited, Transaction ID: 79A23823E6992810S	-	\$405.00	\$405.00	Completed	PayPal

Withdraw Funds

Using this section, Writer can send fund withdrawal request to admin.

Š Wi REQUEST F	thdraw Funds –
Amount*	\$ 0
Details*	Details
	Include your PayPal email, wire transfer details.
	Request withdrawal



Messages

Writers can send reply to Customers using this section and also able filter the messages by:

- All
- Read
- Unread
- Starred





Reviews

This section will show the reviews given by Customers after order completion.





Support

For connecting with admin, Writer can send his message using this section.

PaperWeight	Support				🔤 😻 My Accoun
 Dashboard Browse Orders My Orders My Profile Earnings Messages 	User Name* Samuel Subject* Phone:*		Mess	sage	
─ Reviews Support					Submit
	CONNECT WITH	US f y m 8 *	QUICK LINKS	QUICK LINKS	PayPai
	 » About » Terms & Conditions » Privacy Policy » PaperWeight Writers » Money Back 	 » Confidentiality Policy » Webmaster Affiliate Program » Become a Freelance Writer » User Reviews » Cothe Teuch 	 » Research Paper Help » Paper Writing Help » PaperWeight Help » Thesis Help » Find Writers by Dependence 	 » Resources » Personal Statement Help » One Hour PaperWeight » Dissertation Help » Serveles 	contactpaper@dummyid.com